



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
Success Program

**BOARD OF EDUCATION
REGULAR MEETING
AGENDA
June 2, 2020**

District Mission

Providing an extraordinary education in an inspiring environment with caring people

In response to the Governor’s Order regarding COVID-19, written notice is hereby given in accordance with Government Code Section 54956 that the following special meeting of the Board of Education of the Santee School District will be conducted virtually.

TO JOIN THE MEETING

Click this link to join from a PC, Mac, iPad, iPhone, or Android device or by phone: (669) 900-6833, Webinar ID: 880 0897 9532 *(Please note: link will be provided prior to the meeting)*

FOR PUBLIC COMMENTS

[Click here to submit a public comment.](#) All comments will be read by the meeting facilitator during the meeting and will be limited to five minutes.

PUBLIC COMMENTS MUST BE RECEIVED BY TUESDAY, JUNE 2, AT 6:30 PM

A.	OPENING PROCEDURES – 7:00 p.m.	<u>Page #:</u> 5
	1. Call to Order and Welcome	
	2. District Mission	
	3. Approval of Agenda	
B.	REPORTS AND PRESENTATIONS	6
	1. Superintendent’s Report	
	1.1. Developer Fees and Collection Report	7
	1.2. Enrollment Report	8
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	<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Requests-to-speak were requested in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
D.	PUBLIC HEARING	11
	1. 2020-21 Santee School District Adopted Budget	12

E. CONSENT ITEMS	13
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak were requested in advance.</i>	
Superintendent	
1.1. <u>Approval of Minutes</u>	14
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	
Business Services	
2.1. <u>Acceptance of Donations, Grants, and Bequests</u>	24
It is recommended that the Board of Education accept donations, grants, and/or bequests listed in the item and authorize letters of appreciation to be sent on behalf of the Board.	
2.2. <u>Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)</u>	26
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period April 1, 2020 through April 30, 2020	
2.3. <u>Adoption of Resolution No. 1920-36, to Establish Temporary Interfund Transfers</u>	29
It is recommended that the Board of Education adopt Resolution No. 1920-36, as required for the 2019-20 year-end closing process and 2020-21 fiscal year.	
2.4. <u>Approval/Ratification of Annual Agreements for 2020-21</u>	32
It is recommended that the Board of Education provide approval/ratification of the attached listed annual agreements for 2020-21.	
2.5. <u>Approval of Agreement for Student Transportation Services between San Diego County School Districts</u>	41
It is recommended that the Board of Education approve the agreement for student transportation services between San Diego County School Districts for joint services to be provided by each district on an as-needed, as-available basis for the term of July 1, 2020 through June 30, 2022.	
2.6. <u>Approval of Extension of the Agreement with the City of Santee to Provide Transportation Services for the Teen Center</u>	49
It is recommended that the Board of Education approve the extension of the transportation agreement with the City of Santee to increase fees for District-provided transportation services to the Santee Teen Center.	
2.7. <u>Approval of 2020-21 Student Accident Insurance</u>	50
It is recommended that the Board of Education approve student accident insurance for the 2020-21 school year available from Guarantee Trust Life Insurance Company through Pacific Educators, Inc. Insurance Services.	
2.8. <u>Approval of In-Plant DSA Inspection Services for Fabrication of Project SAFE Modular Classrooms for Sycamore Canyon School</u>	51
It is recommended that the Board of Education approve contracting with Atlas United-Heider Inspection Group to provide in-plant DSA inspection services for the fabrication of modular classrooms for Sycamore Canyon School.	
Human Resource/Pupil Services	
3.1. <u>Personnel, Regular</u>	55
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.	

3.2.	<u>Approval of Short-Term Services Agreement</u>	57
	It is recommended that the Board of Education approve the short-term services agreement.	
3.3.	<u>Approval of Student Teaching Agreement with California State University San Marcos</u>	58
	It is recommended that the Board of Education approve the Student Teaching Agreement with California State University San Marcos (CSUSM).	
3.4.	<u>Approval of Short Term Positions</u>	63
	It is recommended that the Board of Education approve the short-term positions.	
F.	DISCUSSION AND/OR ACTION ITEMS	64
	<i>Members of the audience wishing to address the Board about any of the following items should submit their comment online prior to the deadline.</i>	
	Business Services	
1.1.	<u>General Obligation Bond Measure Survey Results</u>	65
	This is an information item. Action, if any, is at the discretion of the Board of Education.	
1.2.	<u>Review of Budget Reduction Recommendations</u>	66
	This is an information item. Action, if any, is at the discretion of the Board of Education.	
	Educational Services	
2.1.	<u>Review of the Local Control Accountability Plan (LCAP) COVID-19 Operations Written Report for 2019-20</u>	68
	This is an information item. The Local Control Accountability Plan COVID-19 Operations Written Report for 2019-20 will be brought back to the June 16 th meeting for adoption.	
2.2.	<u>Approval of Social Emotional Learning Instructional Materials, Grade TK - 8</u>	70
	It is recommended that the Board of Education approve the Social Emotional Learning Instructional materials.	
G.	BOARD POLICIES AND BYLAWS	72
1.1.	<u>Second Reading: New Board Policy 3515.2, Disruptions</u>	73
	It is recommended that the Board of Education adopt New Board Policy 3515.2, Disruptions, in a Second Reading, as presented.	
1.2.	<u>Second Reading: New Board Policy 3515.21, Unmanned Aircraft Systems (Drones)</u>	76
	It is recommended that the Board of Education adopt New Board Policy 3515.21, Unmanned Aircraft Systems (Drones), in a Second Reading, as presented.	
1.3.	<u>First Reading: BB 9270 – Conflict of Interest – Biennial Review</u>	79
	Board Bylaw 9270, Conflict of Interest is presented to the Board of Education in a first reading, as per Government Code Section 87306.5 requirement to review biennially. Action is at the discretion of the Board.	
1.4.	<u>First Reading: New Board Policy 3515.5, Sex Offender Notification</u>	86
	New Board Policy 3515.5, Sex Offender Notification, is presented for a First Reading. Action, if any, is at the discretion of the Board of Education.	
1.5.	<u>First Reading: Revised Board Policy 3515.7, Firearms on School Grounds</u>	88
	Revised Board Policy 3515.7, Firearms on School Grounds, is presented for a First Reading. Action, if any, is at the discretion of the Board of Education.	

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H. EMPLOYEE ASSOCIATION COMMUNICATION	90
I. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	90
J. ADJOURNMENT	90

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. As of this posting, the next regular meeting of the Board of Education is scheduled for June 16, 2020, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center or virtually. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ Burns
___ Ryan
___ Levens-Craig
___ El-Hajj
___ Fox

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome

2. District Mission
Providing an extraordinary education in an inspiring environment with caring people

3. Approval of Agenda for the June 2, 2020, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Enrollment Report
2. Spotlight on Education: Eighth Grade Academic Leaders

Agenda Item B.

DEVELOPER FEES COLLECTION REPORT
2019-20
CUMULATIVE THROUGH JUNE 02, 2020

Residential Rate: \$2.35 per square foot - effective 6/20/18; \$3.38 per square foot - effective 3/18/2020
Commercial Rate: \$0.38 per square foot - effective 6/20/18; \$0.41 per square foot effective 5/17/2020
Self Storage Rate: \$0.07 per square foot - effective 6/20/18; \$0.03 per square foot - effective 5/17/2020

COM	RES	SS	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X		8343 O'Connell Rd	07/02/19	2,678	\$6,293.30	PD
	X		8504 & 8506 Goldfield St	09/05/19	3,938	\$9,254.30	CO
	X		8735 & 8737 Scrub Oak St	09/05/19	4,162	\$9,780.70	OO
	X		8509, 8507, 8505, 8508, 8510 Goldfield St	09/05/19	9,889	\$23,239.15	CO
	X		8739 & 8741 Scrub Oak St	09/05/19	3,936	\$9,249.60	CO
	X		10226 Settle Rd	09/05/19	595	\$1,398.25	SC
	X		11459 Woodside Ave	09/06/18	4,839	\$1,838.82	PD
	X		9650 Derald Rd	09/13/19	495	\$0.00	SC
	X		10735 Prospect Ave	09/13/19	4,173	\$1,585.74	PD
	X		9710 Halberns Blvd	09/13/19	1,148	\$2,697.80	SC
	X		9125 Carlton Hills Blvd (Mast Park)	09/17/19	647	\$0.00	CH
	X		9125 Carlton Hills Blvd (Mast Park)	09/17/19	200	\$0.00	CH
	X		9050 Trailmark Way	09/17/19	612	\$0.00	CO
	X		172 SF (Leasing Office) 2401 SF (Clubhouse, Fitness, Re	10/07/19	2,573	\$977.74	CFH
	X		7847,7851,7859,7861,7869,7865,7895,7891,7871,7875,7				
	X		879,7889 Mission Gorge Rd	10/07/19	101,411	\$238,315.85	CFH
	X		9051, 9055, 9059, 9063, 9067, 9071, 9075, 9079, 9083,				
	X		9087, 9091, 9095, 9096, 9092, 9088, 9084, 9080				
	X		Trailmark Wy.	10/14/19	55,845	\$131,235.75	CO
	X		9100, 9108, 9097 West Bluff Pl	10/14/19	672	\$1,579.20	CO
	X		9060, 9064 Trailridge Ave.	10/14/19	(1,988)	(\$4,294.08)	CO
	X		9758 Settle Rd	10/18/19	585	\$1,374.75	SC
	X		9334 Van Andel Way	11/07/19	869	\$2,042.15	CO
	X		9316 Pebble Beach Dr	11/08/19	1,148	\$2,697.80	CO
	X		10111 Prospect Ave	12/03/19	1,440	\$100.80	PA
	X		8614 Rumson Dr	12/18/19	553	\$1,299.55	CO
	X		8695 Toyopa Ct, 9099, 9103, 9107, 9111, 9115, 9119,				
	X		9123, 9129, 9132, 9128, 9124, 9120, 9116, 9112, 9108,				
	X		9104, 9100 Trailmark Wy.	01/08/20	56,867	\$133,637.45	CO
	X		8232 Poinciana Dr ADU	01/31/20	1,199	\$2,817.65	PD
	X		9914, 9918, 9922, 9926, 9930, 9938, 9942, 9946 & 9950				
	X		Buena Vista Ave	04/06/20	51,840	\$175,219.20	PA
	X		9513 E Hartland Circle	04/22/20	687	\$2,322.06	RS
	X		9055, 9063, 9075, 9083, 9087 & 9084 Trailmark Wy	04/22/20	1,174	\$3,968.12	CO
	X		8688, 8686, 8684, 8682, 8680, 8689, 8687, 8685, 8683,				
	X		8681 Tobago Lane	05/13/20	16,978	\$57,385.64	CFH
TOTAL PAGE 1						\$816,017.29	

*Additional square footage (total is over 500 square feet)
** Fee Exempt - Senior / Elder Care Facility
*** Fee Exempt - Less than 500 square feet
**** Fee Exempt - Religious Facility

Santee School District
 ENROLLMENT REPORT
 5/15/2020*
 Month 11 Week 1
 School Week 39

SCHOOL	REGULAR ED													SPECIAL ED													Total All					
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	05/22/20	05/24/19	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	05/22/20	05/24/19	# Diff	% Diff	5/12/2020	05/15/20	# Diff
Cajon Park		16	88	103	91	101	103	99	122	115	117	955	938	17	1.8%	0	3	1	8	11	6	6	4	10	9	58	66	-8	-12.1%	1013	1013	0
Carlton Hills	23	23	70	65	64	66	64	72	57	82	62	648	635	13	2.0%	1	8	5	3	4	2	3	5	3	34	45	-11	-24.4%	682	682	0	
Carlton Oaks	23		76	89	82	75	96	77	78	101	91	788	795	-7	-0.9%	7	5	11	6	10	6	6	9	10	70	65	5	7.7%	858	858	0	
Chet F. Harritt		23	79	77	82	89	91	63	61	46	52	643	640	3	0.5%	0	0	0	0	0	6	3	0	0	9	0	9	0.0%	652	652	0	
Hill Creek	24	24	84	81	92	84	80	75	81	64	60	729	748	-19	-2.5%	3	7	2	9	3	1	0	0	0	25	25	0	0.0%	754	754	0	
Pepper Drive	22		73	99	102	107	99	90	133	91	98	914	943	-29	-3.1%	0	0	0	0	0	0	0	8	5	13	11	2	18.2%	927	927	0	
Pride Academy	20	19	78	51	58	61	64	57	48	73	40	567	574	-7	-1.2%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	567	568	-1
Rio Seco			94	93	100	117	95	109	112	108	122	950	946	4	0.4%	5	3	4	7	8	5	8	13	12	65	60	5	8.3%	1015	1015	0	
Sycamore Canyon	16	28	63	52	66	54	34	39	38	0	0	390	373	17	4.6%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	390	390	0	
SUBTOTAL	128	133	703	710	737	734	726	681	710	680	642	6584	6592	-8	-0.1%	0	19	24	30	36	31	26	24	45	39	274	272	2	0.7%	6858	6859	-1
Alternative School			0	1	2	3	2	6	1	1	6	22	27	-5	-18.5%															22	22	0
Santee Success									1	5	3	9	8	1	12.5%											0	0	0	0.0%	9	9	0
NPS												0	0						2	2	3	4	2	3	16	12	4	33.3%	16	16	0	
SUBTOTAL			0	1	2	3	2	6	2	6	9	31	36	-4	-11.4%	0	0	0	0	2	2	3	4	2	3	16	12	4	33.3%	47	47	0
TOTAL	128	133	703	711	739	737	728	687	712	686	651	6615	6627	-12	-0.2%	0	19	24	30	38	33	29	28	47	42	290	284	6	2.1%	6905	6906	-1

*Schools closed due to Covid-19 3/16/20-6/10/20

Please note: Special Ed, PK, TK, & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	TK	EAK 4yo	Total All
Cajon Park	0		0	1013
Carlton Hills	0		0	682
Carlton Oaks	0		0	858
Chet F. Harritt	0		0	652
Hill Creek	0		0	754
Pepper Dr	0		0	927
Prospect Ave	0		0	567
Sycamore Canyon	88	9	5	492
Total PK/EAK	88	9	5	

Total Enrollment Including PK
7007

Reports and Presentations Item B.2.

Spotlight on Education:
Eighth Grade Academic Leaders

Prepared by Dr. Stephanie Pierce
June 2, 2020

BACKGROUND:

Tonight we are honoring eighth grade students who were selected as Academic Leaders for the 2019-20 school year.

Two eighth grade students from each school were selected by their teachers in collaboration with the school principal.

This evening the Board of Education honors these Academic Leaders.

2020 Academic Leaders

Cajon Park

**Alexandria Boyd
Dylan Borchers**

Chet F. Harritt

**Madeline Thomson
Braeden Steveson**

PRIDE Academy

**Trinity DuPuy
Morgan Anderson**

Carlton Hills

**Katie Tran
Nina Nguyen**

Hill Creek

**Tallis Arnold
Arabella Sullivan**

Rio Seco

**Carter Voight
Elzie Arinduque**

Carlton Oaks

**Hillary Tran
Owen Rodgers**

Pepper Drive

**Khang Nguyen
Arianna Williams**

Agenda Item B.2.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Requests-to-speak were requested in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Item D. PUBLIC HEARING

Agenda Item D.

Public Hearings D.1.
Prepared by Karl Christensen
June 2, 2020

2020-21 Santee School District Adopted Budget

BACKGROUND:

The Board of Education is required by law to hold an official public hearing prior to discussion of the Adopted Budget. The budget document has been available for public review at:

<http://www.santeesd.net/Page/14592>

The public hearing should convene and permit any interested citizens to raise questions or to provide input about the proposed adopted Budget of the District.

Agenda Item D.1.

Item E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak were requested in advance.

Agenda Item E.

Consent Item E.1.1.
Prepared by Dr. Kristin Baranski
June 2, 2020

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- May 26, 2020, special meeting minutes
- May 19, 2020, regular meeting minutes
- May 19, 2020, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item E.1.1.

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

May 26, 2020
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 6:00 p.m.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member
Ken Fox, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services

B. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. He explained that given the current circumstances with COVID-19, the public was given the opportunity so submit comments online or by phone prior to the meeting. There were no public comments.

C. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. California State of Emergency and Impact of COVID-19 Virus (Gov't. Code § 54957)

The Board entered closed session at 6:05 p.m.

D. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 7:57 p.m., and reported no action was taken.

E. ADJOURNMENT

With no further business, the special meeting of May 26, 2020 was adjourned at 7:57 p.m.

Elana Levens-Craig, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

May 19, 2020
MINUTES

Via Video Conferencing

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 7:05 p.m.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member
Ken Fox, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Burns recited the District Mission.

3. Approval of Agenda

President Burns presented the agenda for approval. He shared there was an error on Consent Item 4.4 Approval of Short-Term Services Agreement and noted the dates of service should read July 1, 2020 – February 28, 2021. Member Fox moved approval with noted correction.

<i>Motion:</i>	<u>Fox</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

Superintendent Baranski noted there were no reports and/or presentations.

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Enrollment Report

C. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. He explained that given the current circumstances with COVID-19, the public was given the opportunity so submit comments online or by phone prior to the meeting. There were no public comments.

D. CONSENT ITEMS

President Burns invited comments from the public on any item listed under Consent. There were no public comments.

Superintendent

1.1. Approval of Minutes

2.1. Approval/Ratification of Expenditure Warrants

- 2.2. Approval/Ratification of Purchase Orders
- 2.3. Approval/Ratification of Revolving Cash Report
- 2.4. Acceptance of Donations, Grants, and Bequests – *pulled for separate consideration*
- 3.1. Approval of Services Agreement with San Joaquin County Office of Education to Provide Claims Administration Services for the Medi-Cal Billing Option Program
- 4.1. Personnel, Regular
- 4.2. Approval of Agreement with Kontraband Interdiction and Detection Services, Inc. (K.I.D.S.) for the 2020-2021 School Year
- 4.3. Adoption of Resolution No. 1920-35 to Reduce and/or Eliminate Classified Non-Management Positions
- 4.4. Approval of Short-Term Services Agreement
- 4.5. Approval to Renew Services with PowerSchool (TalentEd) Records, Perform and Sync for the 2020-2021 School Year
- 4.6. Approval of Short Term Positions

Member El-Hajj moved approval of consent items.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

- 2.4. Acceptance of Donations, Grants, and Bequests – *pulled for separate consideration*
 Member Levens-Craig acknowledged, and expressed her appreciation, of the \$2,000 and \$7,500 donations towards the Child Nutrition Department to help children with food insecurities or hunger. The Board asked that a letter be sent on their behalf expressing their appreciation for their donations.

<i>Motion:</i>	<u>Levens-Craig</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. Appointment of Director, Out-of-School Time Programs
 Superintendent Baranski acknowledged, and expressed her well wishes, to the current director, Pam Brasher on her upcoming retirement. Superintendent Baranski explained that due to Ms. Brasher's retirement, Administration recommended the appointment of Jessica Ochoa, effective June 1. She shared Ms. Ochoa is currently an Extended Learning Field Supervisor for the Santa Ana Unified School District, and holds a Master of Arts degree with an emphasis in Early Childhood Education, a Child Development Director permit, and various other childcare training certifications. Member Ryan moved approval.

Ms. Ochoa expressed her appreciation to the Board and Executive Council for the opportunity; and to her family and friends for their support. The Board welcomed Ms. Ochoa to the District. Ms. Ochoa's brother, expressed his gratitude towards the Board for allowing Ms. Ochoa the opportunity to serve the Santee community.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

Business Services

2.1. May Revise and State Budget Update

Karl Christensen, Assistant Superintendent of Business Services, provided a summary of the May Revise and how it differed from the Governor's January Budget proposal. He provided an overview of the Economy, State Revenues, Proposition 98, and other provisions, due to COVID-19 as follows.

• **The Economy**

Measure	Level	2018	2019	2020	2021
Real GDP Growth	National	2.90%	2.30%	-5.40%	6.30%
Unemployment Rate	National	3.90%	3.70%	8.00%	7.90%
	State	4.30%	4.10%	18.00%	17.60%
Personal Income Growth	National	5.57%	4.39%	1.67%	3.08%
	State	6.08%	4.77%	-8.88%	0.08%
Inflation (CPI)	National	2.40%	1.80%	0.70%	2.30%
	State	3.70%	3.00%	1.00%	2.90%

• **State Revenues**

Item	Source	2018-19	2019-20	2020-21
State General Fund Revenue	January Proposal	\$139.4	\$146.5	\$151.6
	May Revise	\$140.0	\$136.8	\$119.4
	Difference	\$0.6	(\$9.7)	(\$32.2)
	% Difference	0.46%	-6.60%	-21.22%
	% Yr Over Yr Change	N/A	-2.29%	-12.72%
Proposition 98 Calculation	January Proposal	\$78.4	\$81.6	\$84.0
	May Revise	\$78.7	\$77.4	\$70.5
	Difference	\$0.30	(\$4.20)	(\$13.50)
	% Difference	0.38%	-5.15%	-16.07%
	% Yr Over Yr Change		-1.65%	-8.91%

<----(In Billions)---->

• **Proposition 98**

- Guarantee Calculations: See table above
- Distribution to K-12:
 - LCFF
 - \$6.5 billion reduction to LCFF; 2.31% statutory COLA added then 10% reduction applied = 7.92% effective reduction (actual reduction will vary by district – some higher, some lower)
 - Triggered off if sufficient funding received from the Federal Government to backfill
 - Deferral of \$1.9 billion of 2019-20 LCFF payments to 2020-21 (June to July) and \$5.3 billion from 2020-21 to 2021-22 (April, May, and June to July)
 - Special Education
 - Maintains January Proposal for new Special Education formula to replace AB602 with SELPA equalization but no COLA = Increases per ADA target rate from \$557 to \$645
 - \$15 million in federal IDEA funds for Golden State Teacher Scholarship Program to increase Special Education teacher pipeline
 - \$7 million federal IDEA funds to assist LEAs with developing regional

alternative dispute resolution services and statewide mediation services for cases arising from the COVID-19 pandemic special education distance learning service models

- \$1.7 million in federal IDEA funds for study of current special education governance and accountability structure and two workgroups to study improved accountability for special education service delivery and student outcomes
- Suspends application of 2.31% statutory COLA to all other eligible programs
- \$352.9 million in cuts to 11 K-12 Categoricals including ASES, CTE Incentive Grant, Adult Ed Block Grant, and Clean Technology Partnership
- \$4.4 billion one-time funds from federal Coronavirus Relief Fund and Governor's Emergency Education Relief Fund to address learning loss related to COVID-19 school closures, especially for students most heavily impacted by those closures. Funds will be allocated to local educational agencies offering classroom-based instruction based on a formula that takes into account the share of students most heavily impacted by school closures, including students with disabilities, low-income students, English learners, youth in foster care, and homeless youth. Funds may be used for:
 - Learning supports that begin prior to the start of the school year, and the continuing intensive instruction and supports into the school year.
 - Extending the instructional school year, including an earlier start date, by increasing the number of instructional minutes or days.
 - Providing additional academic services for pupils, including diagnostic assessments of student learning needs, intensive instruction for addressing gaps in core academic skills, additional instructional materials or supports, or devices and connectivity for the provision of in-classroom and distance learning.
 - Providing integrated student supports to address other barriers to learning, such as the provision of health, counseling or mental health services; professional development opportunities to help teachers and parents support pupils in distance-learning contexts; access to school breakfast and lunch programs; or programs to address student trauma and social-emotional learning.
- \$1.6 billion in federal Elementary and Secondary School Emergency Relief funds
 - 90% (\$1.5 billion) allocated to LEAs for COVID-19 related costs in proportion to the Title 1-A funding they receive
 - 10% for state level activities:
 - \$100 million for grants to county offices of education for the purpose of developing networks of community schools and coordinating health, mental health, and social service supports for high-needs students.
 - \$63.2 million for training and professional development for teachers, administrators, and other school personnel, focused on mitigating opportunity gaps and providing enhanced equity in learning opportunities, addressing trauma-related health and mental health barriers to learning, and developing strategies to support necessary changes in the educational program, such as implementing distance learning and social distancing.
 - \$1.5 million for the Department of Education for state operations costs associated with COVID-19 pandemic.
- Withdraws January proposals for various new programs and augmentations including Special Education Preschool Grant, augmentation to Child Nutrition Program, Classified Teacher Credential Program, Community Schools Grant, and 11 others
- **Other Provisions:**
 - Withdraw balance of Public School System Stabilization Account to partially mitigate decline in Prop 98 = \$524.2 million

- Drawdown \$16 billion Rainy Day Fund over 3 year period with \$7.8 billion used in 2020-21 – used to mitigate impacts to non-Prop 98 programs
- Redirect \$2.3 billion of non-Prop 98 funds originally allocated to pay down long-term unfunded liability for STRS and PERS to further reduce 2020-21 and 2021-22 contribution rates:
 - 2020-21
 - STRS from 18.41% to 16.15%
 - PERS from 22.67% to 20.7%
 - 2021-22
 - STRS from 18.2% to 16.02%
 - PERS from 25.0% to 22.84%
- Supplemental appropriations for Prop 98 above minimum for 3 years equal to 1.5% of General Fund revenues starting in 2021-22 and going through 2023-24
- A few flexibility provisions to mitigate the impact of cuts including ability to use land sale proceeds for one- time General Fund purposes and ability to exclude State’s payments made on behalf of LEAs from General Fund Total Outgo for calculation of 3% required RRMA

Mr. Christensen explained this is most likely not the last we hear of the 2020-2021 budget as the State is awaiting for the impact of COVID-19 on personal income tax receipts in July. He shared another update is expected in August.

Human Resources/Pupil Services

3.1. Approval of Declaration of Need for Fully Qualified Educators

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, explained the Declaration of Need for Fully Qualified Educators was submitted annually in anticipation for the number of teachers requiring an emergency credential. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<u>Burns</u>	<u>Aye</u>	<u>El-Hajj</u>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<u>Ryan</u>	<u>Aye</u>	<u>Fox</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>Levens-Craig</u>	<u>Aye</u>		

F. BOARD POLICIES AND BYLAWS

President Burns noted items F.1.1, and F.1.2., were second readings; and shared items F.1.3. and F.1.4., were first readings and asked Board members to contact Administration if there were any questions and/or concerns.

- 1.1. **Second Reading: New Board Policy 3515.4, Recovery for Property Loss or Damage**
- 1.2. **Second Reading: Revised Board Policy 3514.1, Hazardous Substances**
- 1.3. **First Reading: New Board Policy 3515.2, Disruptions**
- 1.4. **First Reading: New Board Policy 3515.21, Unmanned Aircraft Systems (Drones)**

Member El-Hajj moved approval of items F.1.1. and F.1.2.

<i>Motion:</i>	<u>Ryan</u>	<u>Burns</u>	<u>Aye</u>	<u>El-Hajj</u>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<u>Ryan</u>	<u>Aye</u>	<u>Fox</u>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<u>Levens-Craig</u>	<u>Aye</u>		

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, STA President, read the following:

"After the recent Governor’s budget revisions and the district budget cuts made at the last board meeting, STA decided to settle the 2019-2020 negotiations with no

change. We made this decision because we feel it's important to adjust to the changing economic situation we're dealing with and do our part to make sure the District stays financially solvent. On another note, we see ourselves as an integral part of the Santee community. We know that we will have changes to the way school looks in the fall and we want to ensure that we make these adjustments to the education of our students as smooth as possible. With that in mind, we hope that we will be included when decisions are made in regards to the reopening of schools in the fall. We know that changes will have to take place that will affect our working conditions. So, we hope that we can work together as a team when those changes have to be made. Working together will hopefully make this difficult transition a bit more manageable. As you know, together we are stronger and together is how we will get through these trying times."

President Burns expressed his appreciation to Mrs. Hirahara and shared working with staff and the community will be essential in planning for our return next school year.

H. **BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

Superintendent Baranski shared information on awards and celebrations for Salute to Excellence.

Member Levens-Craig expressed her appreciation to teachers and District office staff for their work and adjustments during current times and shared hearing great things from the community and teachers. Member Levens-Craig mentioned attending webinars to keep abreast of the current situation.

Member El-Hajj shared Member Levens-Craig sentiments about staff working hard during these frustrating times. She mentioned, her and Member Fox, met with the promotion committee and shared they are working on something that will be memorable for all students.

Member Fox shared Member Levens-Craig sentiments. He added that the school "celebrations" will be the alike throughout the District; except for some personalized nuances at each site.

Member Ryan expressed her gratitude to all staff.

President Burns shared an update recently went out to the school community with plans for the end of the school year. He shared speaking to City official to provide updates on the school year, timelines, etc., and asked that we share promotion plans with them. President Burns shared his personal experience homeschooling his son, and mentioned it made him appreciate educators and the special role they play in the students' lives. President Burns welcomed Jessica Ochoa again to the District.

I. **CLOSED SESSION**

President Burns announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel – Existing Litigation** (Gov't. Code § 54956.9)
- OAH Case No. 2020040867
2. **California State of Emergency and Impact of COVID-19 Virus** (Gov't. Code § 54957)
3. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
4. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 8:03 p.m.

J. **RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 9:45 p.m., and reported no action was taken.

The Board reconvened to public session at 8:55 p.m. and reported a dispute arose regarding a student's special education program. It was moved by Member Levens-Craig, seconded by Member Ryan, to reach a settlement in special education dispute, OAH #: 20200040867, regarding a student's special education program. The agreement involved a release of potential District liability.

Motion:	<u>Levens-Craig</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Second:	<u>Ryan</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>5-0</u>	Levens-Craig	<u>Aye</u>		

K. ADJOURNMENT

With no further business, the regular meeting of May 19, 2020 was adjourned at 9:45 p.m.

Elana Levens-Craig, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

May 19, 2020
MINUTES

Via Video Conferencing

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 6:00 p.m.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member
Ken Fox, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services

B. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. He explained that given the current circumstances with COVID-19, the public was given the opportunity so submit comments online or by phone prior to the meeting. There were no public comments.

C. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. **California State of Emergency and Impact of COVID-19 Virus** (Gov't. Code § 54957)
2. **Public Employee Appointment** (Gov't. Code § 54957)
- Director, Out-of-School Time Programs

The Board entered closed session at 6:05 p.m.

D. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 6:52 p.m., and reported no action was taken.

E. ADJOURNMENT

With no further business, the special meeting of May 19, 2020 was adjourned at 6:52 p.m.

Elana Levens-Craig, Clerk

Dr. Kristin Baranski, Secretary

Consent Item E.2.1. Acceptance of Donations, Grants, and Bequests
 Prepared by Karl Christensen
 June 2, 2020

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
DONATIONS			
Items to Support Performing Arts/Theatre Course including Costumes, Props, and Set Pieces (2 storage pods)	\$6,000.00	Pickwick Players (via Cameron Williams)	Carlton Oaks School
Funds for Student and Family Engagement	\$350.00	Anonymous / Sempra Employee Giving Network	PRIDE Academy
Funds to Purchase Nearpod License for Teachers	\$3,000.00	Rio Seco PTSA	Rio Seco School
Funds to Support the YALE Program	\$151.50	Philip & Kimberly Hayes	YALE
Funds to Support the Salute to Excellence Event	\$1,200.00	Mission Federal Credit Union	Districtwide
Funds for Employee Recognition	\$500.00	Mission Federal Credit Union	Child Nutrition Services
GRANTS			
(None)			
BEQUESTS			
(None)			
TOTAL RECEIVED	\$11,201.50		

RECOMMENDATION:

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The donations, grants, and/or bequests listed above are valued at \$11,201.50.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Consent Item E.2.2. Approval/Ratification of Expenditure Transactions
 Prepared by Karl Christensen Charged to District Issued Purchasing Cards (P-Cards)
 June 2, 2020

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period April 1, 2020 through April 30, 2020.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

There were 63 transactions totaling \$7,985.37 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.2.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20200402	ABEL,CATHY	CHILD NUTRITION	SMART AND FINAL 929	238.47	Lunch bags
20200402	ABEL,CATHY	CHILD NUTRITION	SMART AND FINAL 398	140.03	Lunch bags
20200408	ABEL,CATHY	CHILD NUTRITION	DOLLARTREE	12.93	Emergency Closure Meal Line supplies
20200409	ABEL,CATHY	CHILD NUTRITION	SMART AND FINAL 929	126.52	Paper bags, lunchline supplies
20200410	ABEL,CATHY	CHILD NUTRITION	OFFICE DEPOT #908	15.06	2 Reams legal size paper
20200414	ABEL,CATHY	CHILD NUTRITION	SMART AND FINAL 929	303.40	Lunch bags, lunchline supplies
20200414	ABEL,CATHY	CHILD NUTRITION	SMART AND FINAL 398	75.54	Lunchline supplies paper bags
20200419	ABEL,CATHY	CHILD NUTRITION	RESTAURANT DEPOT	385.15	Lunchline supplies, lunch bags & containers
20200422	ABEL,CATHY	CHILD NUTRITION	DMi* DELL SMALL BUS	270.19	Ink for office printer
20200424	ABEL,CATHY	CHILD NUTRITION	DOLLARTREE	12.93	School closure meal sign supplies
20200429	ABEL,CATHY	CHILD NUTRITION	RESTAURANT DEPOT	443.12	Meal containers
				<u>2,023.34</u>	
20200402	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	WAV*FMZINTERACTIVE	750.00	Webpage creation for COBRA and Retiree medical premiums
20200405	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	WAV*FMZINTERACTIVE	(750.00)	Refund for webpage creation for COBRA and Retiree medical premiums
20200407	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USPS KIOSK 0570209550	11.00	Purchase of postage
20200409	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	OFFICE DEPOT #5125	165.91	Office supplies
20200420	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USPS KIOSK 0570209550	12.00	Postage to mail Board meeting packets
				<u>188.91</u>	
20200410	AVILA,EVONN	BUSINESS SERVICES	SUPPLY SOLUTIONS	4,848.75	Face covering masks - COVID-19
				<u>4,848.75</u>	
20200410	BONSER,KRISTEN	PRIDE ACADEMY	TEACHERSPAYTEACHERS.CO	63.70	Teaching/learning materials for guided reading
20200422	BONSER,KRISTEN	PRIDE ACADEMY	SQ *EYEWORDS MULTISENS	23.45	Eyewords multisensory sight words bundle
20200423	BONSER,KRISTEN	PRIDE ACADEMY	STARFALL EDUCATION	270.00	Starfall-school membership
20200424	BONSER,KRISTEN	PRIDE ACADEMY	VONS #2358	44.00	Postage fees
				<u>401.15</u>	
20200408	BRASHER,PAMELA	OST PROGRAMS	TEACHERSPAYTEACHERS.CO	88.68	Games and books for OSTP
20200416	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #1917	33.58	Play dough for COVID-19
20200423	BRASHER,PAMELA	OST PROGRAMS	WYZE LABS, INC.	465.31	Thermometers for YALE COVID-19 care
20200424	BRASHER,PAMELA	OST PROGRAMS	WYZE LABS, INC.	232.66	Thermometers for YALE COVID-19 care
20200426	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	29.35	Cotton squares to clean thermometers for COVID-19
				<u>849.58</u>	
20200408	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	AMAZON.COM*EK9VQ3633	62.34	Ziplock baggies for iPad distribution.
20200409	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	AMZN MKTP US*DH0AB5W73	32.31	Ziplock baggies for iPad distribution
20200414	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	TARGET 00014852	21.51	Ziplock baggies for iPad distribution.
20200427	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	ZOOM.US 888-799-9666	29.98	Monthly membership for virtual meeting service
				<u>146.14</u>	
20200410	D'AGOSTINO,KRISTA	HUMAN RESOURCES	PAYPAL *CREDENTIALC	(49.99)	Refund for Credential Counselors and Analysts of California (CCAC) 2020 Annual Spring Regional for Lindsay Meyer
20200422	D'AGOSTINO,KRISTA	HUMAN RESOURCES	SAN DIEGO COUNTY SUPER	(250.00)	Refund for SDCOE Job Fair Registration
				<u>(299.99)</u>	
20200405	HICKS,TYLENE	CHET F. HARRITT	AMAZON.COM*WP47B8GQ3	38.44	Ziplock baggies for ipad distribution due to COVID
20200406	HICKS,TYLENE	CHET F. HARRITT	AMAZON.COM*4N72K30V3	54.32	Professional development books: Phonics and Word Studies
20200422	HICKS,TYLENE	CHET F. HARRITT	USPS PO 0570200071	16.90	Postage to mail curriculum to student due to COVID
				<u>109.66</u>	
20200421	HOOKS,TED A	PEPPER DRIVE	SEESAW LEARNING	120.00	Communication software for remote learning
				<u>120.00</u>	
20200422	JOHNSTON,ANDREW	CARLTON OAKS	AMAZON.COM*0G4G52SJ3	45.27	Office supplies
20200423	JOHNSTON,ANDREW	CARLTON OAKS	VONS #4018	33.00	Office supplies
20200426	JOHNSTON,ANDREW	CARLTON OAKS	SMARTTEAMBUILDING.COM	45.00	Office supplies
				<u>123.27</u>	
20200407	LOCKE,SUMMER	SYCAMORE CANYON	AMAZON.COM*BS1A50S23 A	11.84	Ziplock bags for iPad distribution during COVID-19 school closure
20200419	LOCKE,SUMMER	SYCAMORE CANYON	AMZN MKTP US*7C0688713	32.54	DoDEA-Problem Solving iPad Docucam mount
				<u>44.38</u>	
20200403	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	MOSYLE COR* MOSYLEMAN	22.28	Data Management system
20200410	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	THE HOME DEPOT #0673	51.68	Wyze Kit - indoor security camera
20200413	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	OFFICE DEPOT #908	10.59	Sheet protectors
20200419	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE	24.99	Security System
20200426	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*8N20149C3	46.32	Rechargeable wireless keyboard/mouse
				<u>155.86</u>	
20200405	MINUTELLI,DAWN	EDUCATIONAL SERVICES	USPS PO 0541580977	7.60	Postage
				<u>7.60</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20200403	MONTLER,BONNER M	EDUCATIONAL SERVICES	ETS*CONFERENCES	(50.00)	Refund for CAASPP Results are in-Now what? conference
20200403	MONTLER,BONNER M	EDUCATIONAL SERVICES	ETS*CONFERENCES	(50.00)	Refund for CAASPP Results are in-Now what? conference
20200403	MONTLER,BONNER M	EDUCATIONAL SERVICES	ETS*CONFERENCES	(50.00)	Refund for CAASPP Results are in-Now what? Conference
20200427	MONTLER,BONNER M	EDUCATIONAL SERVICES	BESTBUYCOM805890328665	215.49	Equipment for distance learning research
				<u>65.49</u>	
20200429	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*U637Z5W93	57.52	Highlighters, Dr. Seuss beveled erasers-Student incentives
				<u>57.52</u>	
20200426	PEZONE,MELYNDA	CARLTON OAKS	ETSY.COM - KOKOLODESIG	193.95	Supplies for Staff Appreciation
				<u>193.95</u>	
20200421	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	VRBO RDD	(500.00)	Prof. Dev. - Travel/Lodging - 2020 CUE Conference - REFUND
				<u>(500.00)</u>	
20200402	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	ADOBE STOCK	59.98	Subscription to Adobe content
20200413	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	HOTELSCOM9210781733272	(1,063.71)	Refund for ISTE conference lodging
				<u>(1,003.73)</u>	
20200430	RIFFEL,MEREDITH	PUPIL SERVICES	SIGNUPGENIUS	98.24	Meeting supplies
				<u>98.24</u>	
20200430	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*T30WQ5QE3	48.45	Office Supplies: Thank You Cards
				<u>48.45</u>	
20200414	SOUTHCOTT,STEPHANIE	CARLTON HILLS	YEARBOOKS	200.00	Yearbooks for staff
				<u>200.00</u>	
20200408	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US*4U6G77B23	9.67	HDMI to VGA adapter
20200408	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US*VF0I26263	79.72	External hard drive
20200428	STARKEY,MARK	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	6.26	HDMI cable 3'
20200428	STARKEY,MARK	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	11.15	VGA cable 15'
				<u>106.80</u>	
				<u>7,985.37</u>	

Consent Item E.2.3.
 Prepared by Karl Christensen
 June 2, 2020

Adoption of Resolution No. 1920-36 to Establish
 Temporary Interfund Transfers

BACKGROUND:

At certain times of the year, because of the State's reliance on apportionment deferrals and other timing circumstances, it becomes necessary for some funds to temporarily borrow monies from other funds to pay bills. These temporary loans are known as "Due To/Due From" accounts. These account transfers must conform with Education Code Section 42603 which states "The governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations." In order to comply with adopted procedures by the San Diego County Office of Education, the Santee School District Board of Education must annually adopt a resolution to allow for Temporary Interfund Transfers of Special or Restricted Funds. This resolution approves all such transfers as needed to close the books for fiscal year 2019-20 and incorporates any transfers needed for the 2020-21 fiscal year.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 1920-36, "Resolution to Establish Temporary Interfund Transfers of Special or Restricted Fund Moneys" (Due To/Due From), as required for the 2019-20 year-end closing process and 2020-21 fiscal year.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

Resolution No. 1920-36 will allow temporary interfund transfers of special or restricted fund moneys (due to/due from) as required for the 2019-20 year-end closing process and 2020-21 fiscal year. The anticipated fiscal amount of the transfers is not to exceed \$5,000,000.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.3.

SANTEE SCHOOL DISTRICT)
)
Resolution to Establish Temporary)
Interfund Transfers of Special or)
Restricted Fund Moneys (Due To/)
Due From Accounts))
)
Resolution No. 1920-36)

On Motion of Member _____, seconded by Member _____, the following resolution is hereby adopted:

WHEREAS, the Governing Board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code Section 42603, and

WHEREAS, the transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account, and

WHEREAS, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final one hundred twenty (120) calendar days of a fiscal year,

THEREFORE, BE IT RESOLVED that the Board of Education of the Santee School District in accordance with the provisions of the Education Code Section 42603 adopts the following authorization for fiscal year 2020-21 to temporarily transfer funds not to exceed \$5,000,000 between the following funds provided that all transfers are approved by the Superintendent or designee:

- General Fund (01)
- Child Development (12)
- Cafeteria (13)
- Deferred Maintenance (14)
- Special Reserve (17)
- Other Building Fund (21)
- Capital Facilities (25)
- State School Building (30)
- Other Enterprise Fund (63)

Consent Item E.2.4.
Prepared by Karl Christensen
June 2, 2020

Approval/Ratification of Annual Agreements for 2020-21

BACKGROUND:

Attached is a list of annual agreements presented for the Board's information and approval. These agreements are put into place and purchase orders are issued to make ongoing payments to vendors as expenses are incurred throughout the fiscal year. Administration has reviewed each annual agreement and solicited quotes where applicable. Additional quotes were not solicited for those items that are on a continuing lease or lease/purchase because those items were received on a multi-year agreement.

RECOMMENDATION:

It is recommended that the Board of Education provide approval/ratification of the attached listed annual agreements for 2020-21.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The estimated annual cost of each annual agreement is attached and the total of all annual agreements listed is \$3,273,530.12.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.4.

Annual and/or Continuous Agreements for 2020/21

The following list consists of annual and/or continuous agreements for the 2020/21 School Year

Updated 5/20/2020

Vendor	Description	Department	Approximate Cost
24-Hour Elevator	Elevator Maintenance Agreements for CP, CH, CO, HC & RS 2-Story; PD 3-Story Bldgs, Incl. inspections	M&O	\$ 10,584.75
24-Hour Elevator	Bi-Annual Inspection of Wheelchair Lifts at CP, SC, CH, and PA	M&O	\$ 467.96
24-Hour Elevator	Elevator & Wheelchair Lift Repairs	M&O	\$ 5,000.00
AAF/American Air Filters	Air Filters - HVAC Supplies	M&O	\$ 9,000.00
Aardvark Pest Control	Pest Control Services	M&O	\$ 43,500.00
Achieve 3000, Inc.	3-Yr License For K-8 students (Year 2 of 3 yr agreement. Bd Appr'd 4-2-19)	Ed Services	\$ 78,888.60
All City Pest Control	Pest Control Services	M&O	\$ 1,000.00
Amazon.com	Misc. Purchases for ASES	Proj Safe	\$ 3,000.00
Amazon.com	Misc. Purchases for Project Safe	Proj Safe	\$ 5,000.00
Amazon.com	Misc. Purchases for Yale	Yale	\$ 5,000.00
Anixter/Clark Security	Hardware for Locks & Doors	M&O	\$ 22,000.00
AT&T / Calnet 2 – Access Line	Phone Service - Access Lines	Technology	\$ 20,000.00
AT&T / Calnet 2 – C60 Acct.	Phone Service - C60	Technology	\$ 55,000.00
Atkinson, Andelson, AAL	Santee School Site Legal Services	Business	\$ 10,000.00
Atkinson, Andelson, AAL	Legal Services for Business	Business	\$ 5,000.00
Atkinson, Andelson, AAL	Legal Services for Human Resources	Business	\$ 5,000.00

Atkinson, Andelson, AAL	Legal Services for Superintendent	Business	\$ 1,000.00
Atkinson, Andelson, AAL	Legal Services for Spec. Ed.	Business	\$ 25,000.00
Backflow Services	Annual Testing (Backflow Svcs)	M&O	\$ 8,500.00
Blackboard Inc. (Formerly Schoolwires) Begins 12/1/19	Power Pack - District-wide Software Licenses	Technology	\$ 10,000.00
California Electric Supply (CED)	Electrical Supplies/Maint. Repairs/Pts	M&O	\$ 4,000.00
California School Boards Association	CSBA Membership Dues and Education Legal Alliance Membership Dues	Board	\$ 14,228.00
California School Boards Association	GAMUT Subscription	Superintendent	\$ 3,125.00
Cintas	Uniform Services for M&O	M&O	\$ 7,800.00
	Uniform Services for Transportation	M&O	\$ 1,000.00
	Uniform Services for Transportation	M&O	\$ 1,000.00
City Electric Supply (CES)	Electrical Supplies/Maint. Repairs/Pts	M&O	\$ 10,500.00
City of Santee	Crossing Guards	Business	\$ 23,611.00

City Treasurer San Diego)	(City of	Defibrillator Maintenance	Human Resources	\$ 425.00
Companion Corporation		On-Line Subscription Services for all nine site libraries	Ed Services	\$ 11,479.00
Computer Protection Tech.		Equipment Maint. Agreement	Technology	\$ 2,770.00
Core Technology		CTC Bridge Software & Support	Technology	\$ 652.00
County Schools Svc Fund		Ed-Join	Human Resources	\$ 979.65
Cox Communications		Cox Data Network	Technology	\$ 60,000.00
Data Blocks		Magenta Suite Support Svcs	Ed Services	\$ 538.75
Dave Bang Associates		Playground Safety Supplies	M&O	\$ 65,036.42
Day Wireless - Agreement is from Feb 1 thru Jan 31 yearly.		Communication Device Maintenance Contracts for All Sites \$8.00 per unit x 42 units x 12 months	Transportation	\$ 4,032.00
Decision Insite		Enrollment Project Services	Business	\$ 9,796.00
Dell Marketing		VMWare Production Support	Technology	\$ 8,595.57
Document Tracking Services		Licenses for Annual Document Tracking Services	Ed Services	\$ 2,050.00
Drain Pros/USA Jetting		Drain Clearing Services	M&O	\$ 6,000.00

DS Services of America, Inc. (DBA: Sparkletts)	Drinking Water for Pepper Drive	Business	\$ 850.00
DS Services of America, Inc. (DBA: Sparkletts)	Drinking Water for Carlton Hills	Business	\$ 825.00
DS Services of America, Inc. (DBA: Sparkletts)	Drinking Water for M&O	Business	\$ 400.00
DS Services of America, Inc. (DBA: Sparkletts)	Drinking Water for Pride Academy	Business	\$ 400.00
DS Services of America, Inc. (DBA: Sparkletts)	Drinking Water for Chet F. Harritt	Business	\$ 375.00
DS Services of America, Inc. (DBA: Sparkletts)	Drinking Water for Carlton Oaks	Business	\$ 300.00
DS Services of America, Inc. (DBA: Sparkletts)	Drinking Water for Hill Creek	Business	\$ 350.00
DS Services of America, Inc. (DBA: Sparkletts)	Drinking Water for Rio Seco	Business	\$ 300.00
DS Services of America, Inc. (DBA: Sparkletts)	Drinking Water for Sycamore Canyon	Business	\$ 525.00
DS Services of America, Inc. (DBA: Sparkletts)	Drinking Water for Transportation	Business	\$ 325.00
DS Services of America, Inc. (DBA: Sparkletts)	Drinking Water for CNS	Business	\$ 200.00
DS Services of America, Inc. (DBA: Sparkletts)	Drinking Water for Departments located in District Office and ERC	Business	\$ 2,860.00
Dreambox (3-Yr Agreement) for 2020/21; 2021/22; 2022/23 Renewal Due July 1, 2023	3-Yr License Agreement for K-8 Students	Ed Services	\$ 168,570.00
Dude Solutions	Work Order Software License	M&O	\$ 4,991.76
Dunn Edwards	Paint Supplies	M&O	\$ 2,000.00
Edu Business Solutions	Print Shop Pro Softward Support	Technology	\$ 3,237.30
Eplus	Professional Svcs & Support Svcs	Technology	\$ 7,000.00
ESGI	Licenses for Teachers	Ed Services	\$ 5,750.00

Ewing	Irrigation Supplies	M&O	\$ 30,000.00
Ferguson	Plumbing Supplies	M&O	\$ 9,500.00
Fire Etc.	Fire Extinguisher Services	M&O	\$ 8,000.00
Frontline Placement (Aesop)	Aesop Substitute/Absence Svcs	Human Resources	\$ 12,650.65
Globalstar USA	Satellite Svcs for Board Member	Superintendent	\$ 1,100.00
Grainger	Maintenance Supplies	M&O	\$ 3,000.00
Greenbrier Lawn & Tree	Tree Trimming & Removal Svcs	M&O	\$ 35,000.00
GTSOft	EZ Child Tracking Software	Proj Safe/Yale	\$ 15,000.00
Harland (Scantron) Due 2-1	Scanner Maintenance Agreement - Read-Head	Ed Services	\$ 1,545.00
Helix Water District	Water Service-PD	Business	\$ 15,000.00
Home Depot Comm Acct	Maintenance Supplies	M&O	\$ 50,000.00
Ident-A-Kid	Licenses for all Sites	Human Resources	\$ 3,780.00
Johnstone Supply	HVAC Supplies	M&O	\$ 10,000.00
Kelly Paper	Paper Supplies	Publications	\$ 10,000.00
Konica Minolta Business	Maint. Agreemt for AccurioPress 6136 Copier	Publications	\$ 15,000.00
Konica Minolta Business	Maint. Agreemt for Copiers Bizhub Press 1250P	Publications	\$ 15,000.00
Konica Minolta Business	Maint. Agreemt for Color Copier C3070L	Publications	\$ 12,000.00
Konica Minolta Business	Maint. Agreemt for AccurioPress 6120 Copier	Publications	\$ 10,000.00
Kyocera	Estimate for Annual Maint. Agmt	Carlton Oaks	\$ 2,500.00
Curriculum Associates	License Agreement for I-Ready	Ed Services	\$ 25,830.20
KRC Rock	Grounds Supplies	M&O	\$ 8,000.00
Lakeside Equipment Sales	Equipment Rental	M&O	\$ 6,000.00
Lowes	Maintenance Supplies	M&O	\$ 20,000.00
Mason's Saw & Lawnmower	Small Equipment Repairs Split 4300 - 75%; 5600 - 25%	Transportation	\$ 10,000.00

North County Educational Purchasing Consortium (NCEPC)	Annual Dues	Purchasing	\$ 400.00
NVLS Professional Svcs	Erate Services	Technology	\$ 6,150.00
Office1 (used to be Officia)	Maintenance Agreement for VI Prog.	Special Ed	\$ 1,200.00
Pacifica Glass	Vandalism Repairs - Window Glass	M&O	\$ 5,000.00
Padre Dam MWD	Water Service (For Entire District Except Pepper Drive	Business	\$ 363,000.00
Padre Dam MWD	Water Service for CNS	Business	\$ 4,984.00
Panorama	Educational Surveys	Ed Services	\$ 22,400.00
Pearson	Schoolnet Subscription Licenses	Ed Services	\$ 60,935.00
Pearson	Protocols	Special Ed	\$ 25,000.00
Pitney Bowes - Lease	Mailing Machine Rental	Warehouse	\$ 3,709.80
Pitney Bowes Reserve Acct	Annual Postage for District	Business	\$ 40,000.00
Powerschool (Talent Ed)	Records Retention (Talent Ed) Software/Licenses & Performance	Human Resources	\$ 31,716.50
Powerschool (Talent Ed) - Renewal Date 9/27	Applicant Tracking (Talent Ed)	Human Resources	\$ 9,200.00
Powerschool Enrollment	Powerschool Registration & Locator Licenses	Technology	\$ 17,582.08
Powerschool	Recurring Licenses for PowerSchool	Technology	\$ 36,183.54
Pro-Ed Inc.	Protocols	Special Ed	\$ 10,000.00
Protel Communications	Phone System Support Svcs	Technology	\$ 21,856.31
Regional Communications	Radio Service Agreement (4 radios @ \$77.07 ea for 12 mo.)	Transportation	\$ 3,699.36
Riverside (HMH) Did a second PO for \$5K	Protocols	Special Ed	\$ 10,000.00
Safari Montage	Software Licenses	Ed Services	\$ 26,597.56
Safe-T-Lite	Signs & Sign Materials	M&O	\$ 4,000.00

San Diego City Schools	Fingerprinting Services	Human Resources	\$ 500.00
San Diego County School Boards Association	Membership Dues	Board	\$ 341.46
San Diego Gas & Electric	District-wide Gas and Electric Services - except HC	Business	\$ 963,000.00
San Diego Gas & Electric	Gas & Electric Services - CNS	Business	\$ 52,400.00
San Diego Gas & Electric	Gas & Electric Services - HC	Business	\$ 35,234.00
School Innovations & Advocacy	Mandate Claim Preparation	Business	\$ 10,200.00
School Services of California	Fiscal and Mandated Cost Claim Services	Business	\$ 3,900.00
		Business	\$ 300.00
SEHI Computer Products	VEEAM 1-yr Basic	Technology	\$ 2,640.00
Softchoice Corporation	Educational Software for District	Technology	\$ 34,031.46
SITEIMPROVE	ADA Website Compliance	Technology	\$ 9,650.00
Smart & Final	Food & Misc Purchases for Proj Safe	Proj Safe	\$ 6,000.00
Smart & Final	Food & Misc. Purchases for Yale	Yale	\$ 5,000.00
Smart & Final	Food & Misc. Purchases for ASES	ASES	\$ 5,000.00
SC Fuels	Diesel Fuel	Transportation	\$ 48,000.00
SC Fuels	Unleaded Fuel	Transportation	\$ 40,000.00
SC Fuels	Fuel for M & O	Transportation	\$ 20,000.00
SC Fuels	Fuel for Technology	Transportation	\$ 2,000.00
Solarwinds	Maintenance Agreement	Technology	\$ 2,544.00
South Coast Copy Systems	Maintenance Agreements - All Sites	Business	\$ 16,350.00
South Coast Copy Systems	Maintenance Agreement for Copier located in the Transportation Dept.	Transportation	\$ 400.00
Southland Envelope	Envelope Printing	Publications	\$ 2,000.00

Spiral Binding Co. Inc.	Coil Binding Supplies	Publications	\$ 500.00
Sprint	Cell Phone Service for District	Technology	\$ 32,000.00
Standard Electronics	Electrical Repairs	M&O	\$ 12,000.00
State of California Dept. of Industrial Relations	Passenger Elevator Permit Costs - CP, CH, CO, HC, RS, & PD	M&O	\$ 1,650.00
State of California Dept. of Industrial Relations	Wheelchair Lift Permit Costs - SC, CP, CH, PA	M&O	\$ 900.00
State of California DOJ	Fingerprinting Services	Human Resources	\$ 15,000.00
Superintendent of Schools	Library Media Services	Ed Services	\$ 2,793.74
Superintendent of Schools	Membership Dues for SCPDF	Ed Services	\$ 5,897.70
Superintendent of Schools	Business Cards	Publications	\$ 1,000.00
Teamtalk Network	Radio Service Agreement (49 radios x \$18.50 per radio x 12 mo.) + surcharges & recovery fees = 2%	Transportation	\$ 11,125.00
Thomas Industrial Water	Water Conditioning Services \$35/mo and Quarterly Water Change Out Svc's \$105/qtr	Transportation	\$ 840.00
Thrively	License Agreement	Ed Services	\$ 8,400.00
Trane US Inc.	HVAC Supplies	M&O	\$ 6,500.00
Typing Agent	Unlimited Access to Typing Agent for 5000 Users	Ed Services	\$ 5,750.00
Valley Industrial Specialties	Plumbing Supplies	M&O	\$ 4,000.00
Vavrinek, Trine, Day & Co LLP	Audit Services	Business	\$ 25,000.00
Waste Management	District-wide Refuse Removal: District - \$50,000; CNS - \$3,518	Business	\$ 53,518.00
Intrado Interactive Services Corporation	Parent Link Information - School Messenger	Technology	\$ 16,826.00
Zonar Systems	Service & Lease Payments	Transportation	\$ 18,000.00

Total \$ 3,273,530.12

BACKGROUND:

The agreement for student transportation services between 43 San Diego County school districts for joint services to be provided by each district on an as-needed, as-available basis. Approving the student transportation services agreement would allow the District to utilize those services necessary to meet student field trip and/or regular or special education route needs as well as providing this same service to 42 San Diego County school districts.

RECOMMENDATION:

It is recommended that the Board of Education approve the agreement for student transportation services between San Diego County School Districts for joint services to be provided by each district on an as-needed, as-available basis for the term of July 1, 2020 through June 30, 2022.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact varies from year to year. Transportation services will be on an as-needed, as-available basis for all 43 school districts. Transportation fees will be as follows:

- Fees will be charged only for those days that a student is in attendance.
- For the transportation of students with disabilities, each district agrees to pay the transporting district's current daily rate.
- For field trip transportation, the districts mutually agree to pay the transporting district's published field trip rate.

STUDENT ACHIEVEMENT IMPACT:

Approval of the agreement will allow additional options to transport students to field trip enrichment activities and/or regular or special education routes to the school site learning center.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.5.

**AGREEMENT FOR STUDENT TRANSPORTATION SERVICES
BETWEEN
SAN DIEGO COUNTY SCHOOL DISTRICTS
JULY 1, 2020 – JUNE 30-2022**

This agreement is entered into between the SAN DIEGO COUNTY SCHOOL DISTRICTS of San Diego, California, as listed below, hereinafter called THE DISTRICTS.

This agreement is between the following school districts:

1. Alpine Union School District
2. Bonsall Unified School District
3. Borrego Springs Unified School District
4. Cajon Valley Union School District
5. Cardiff School District
6. Carlsbad Unified School District
7. Chula Vista Elementary School District
8. Coronado Unified School District
9. Dehesa School District
10. Del Mar Union School District
11. Encinitas Union School District
12. Escondido Union School District
13. Escondido Union High School District
14. Fallbrook Union Elementary School District
15. Fallbrook Union High School District
16. Grossmont Union High School District
17. Jamul-Dulzura Union School District
18. Julian Union High School District
19. Julian Union School District
20. La Mesa/Spring Valley School District
21. Lakeside Union School District
22. Lemon Grove School District
23. Mountain Empire Unified School District
24. National School District
25. Oceanside Unified School District
26. Poway Unified School District
27. Rancho Santa Fe School District
28. Ramona Unified School District
29. San Diego County Office of Education (Foster, Youth, and Homeless Education Program)
30. San Diego Unified School District
31. San Dieguito Union High School District
32. San Marcos Unified School District
33. San Pasqual Union School District
34. San Ysidro School District
35. Santee School District
36. Solana Beach School District
37. South Bay Union School District

38. Spencer Valley Elementary School District
39. Sweetwater Union High School District
40. Vallecitos School District
41. Valley Center-Pauma Unified School District
42. Vista Unified School District
43. Warner Unified School District

WITNESSETH

WHEREAS, THE DISTRICTS are mutually interested in and concerned with provision of adequate student transportation services, and

WHEREAS, THE DISTRICTS have personnel, equipment and other required facilities under its jurisdiction suitable for such student transportation services;

NOW THEREFORE, in order to continue and to improve the cooperative efforts of THE DISTRICTS it is hereby mutually agreed as follows:

TERMS AND CONDITIONS REGARDING STUDENT TRANSPORTATION SERVICES

1. TRANSPORTING STUDENTS

At the request of any of THE DISTRICTS, THE DISTRICTS may transport students between public and non-public schools and field trip locations located with County boundaries and locations mutually agreed to by both DISTRICTS.

Neither DISTRICT shall be compelled by this agreement to create new transportation routes to service the other District's students.

2. STUDENT BEHAVIOR CODE

THE DISTRICTS agree to the behavior codes for transporting Special Education students (Education Code Section 44807 attached as Exhibit A). Before THE DISTRICTS may suspend or terminate riding privileges, THE DISTRICTS must notify the administration or administration's designee. THE DISTRICTS shall provide each other with any information on behavior problems, to ensure the safety of the student(s) and driver(s).

3. MEDICAL RECORDS

THE DISTRICTS shall provide all medical history that is pertinent to the safety of the student(s) and driver(s) as permitted by state and federal law.

4. INSURANCE

THE DISTRICTS shall exchange Certificates of Insurance and shall name each other as additional insured for the term of this agreement, for \$1,000,000 per occurrence. THE DISTRICTS shall exchange copies of the certificates to show compliance.

Each DISTRICT agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of or resulting from negligent acts or omissions of the indemnifying party.

5. INDEMNIFICATION

Each DISTRICT agrees to mutually defend, indemnify, and save free and harmless each other DISTRICT, its officers, agents, and employees against any loss, injuries, claims, actions, causes of action, judgments, or liens arising from, or alleged to have arisen from, the intentional or negligent acts or omissions of the DISTRICT, its officers, agents, or employees.

6. TRANSPORTATION FEE

For the transportation of students with disabilities, THE DISTRICTS mutually agree to the current providing District's daily rate.

Fees will be charged only for those days that a student is in attendance.

For field trip transportation, THE DISTRICTS mutually agree to pay the District's published field trip rate.

7. TIME SCHEDULE

THE DISTRICTS shall mutually agree upon transportation schedules prior to implementation of service for each student.

EXHIBIT A

EDUCATION CODE SECTION 44807 provides:

Every teacher in the public schools shall hold pupils to a strict account for their conduct on the way to and from school, on the playgrounds, or during recess. A teacher, vice principal, principal, or any other certificated employee of that school district, shall not be subject to criminal prosecution or criminal penalties for the exercise, during the performance of their duties, of the same degree of physical control over a pupil that a parent would be legally privileged to exercise but which in no event shall exceed the amount of physical control reasonably necessary to maintain order, protect property, or protect the health and safety of pupils, or to maintain proper and appropriate conditions conducive to learning.

The term of this agreement shall be from July 1, 2020 to June 30, 2022 providing that any DISTRICT may terminate the same at any time upon ten (10) days notice in writing. Transportation directors of all participating DISTRICTS will be notified when any DISTRICT chooses to terminate their participation.

Alpine Union School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2020.

Borrego Springs Unified School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2020.

Cardiff School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2020.

Chula Vista Elementary School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2020.

Dehesa School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2020.

Bonsall Unified School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2020.

Cajon Valley Union School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2020.

Carlsbad Unified School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2020.

Coronado Unified School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2020.

Del Mar Union School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2020.

Encinitas Union School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2020.

Escondido Union School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2020.

Escondido Union High School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2020.

Fallbrook Union Elementary School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2020.

Fallbrook Union High School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2020.

Grossmont Union High School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2020.

Jamul-Dulzura Union School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2020.

Julian Union High School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2020.

Julian Union School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2020.

La Mesa/Spring Valley School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2020.

Lakeside Union School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2020.

Lemon Grove School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2020.

Mountain Empire Unified School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2020.

Oceanside Unified School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2020.

Rancho Santa Fe School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2020.

San Diego County Office of Education
(Foster, Youth, and Homeless Education Program)

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2020.

San Dieguito Union High School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2020.

San Pasqual Union School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2020.

National School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2020.

Poway Unified School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2020.

Ramona Unified School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2020.

San Diego Unified School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2020.

San Marcos Unified School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2020.

San Ysidro School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2020.

Santee School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2020.

South Bay Union School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2020.

Sweetwater Union High School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2020.

Valley Center-Pauma Unified School District

by _____
Name / Title

Approved by _____
On the ____ day of _____ 2020.

Warner Unified School District

Name / Title

Approved by _____
On the ____ day of _____ 2020.

Solana Beach School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2020.

Spencer Valley Elementary School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2020.

Vallecitos School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2020.

Vista Unified School District

by _____
Name / Title

Approved by the Governing Board
On the ____ day of _____ 2020.

Consent Item E.2.6.
Prepared by Karl Christensen
June 2, 2020

Approval of Extension of the Agreement with the City of
Santee to Provide Transportation Services for the Teen
Center

BACKGROUND:

Santee School District has worked with the City of Santee to provide transportation services for the Santee Teen Center. The Santee Teen Center is a valuable place to engage teenage children in a positive environment. The District and the City are mutually interested in and concerned with the provision of adequate transportation services from schools to the Santee Teen Center. At its November 21, 2006 meeting, the Board of Education approved a Transportation Services Agreement and began providing transportation services in February 2007. Renewal requests have been approved each fiscal year since that time. The current agreement was approved by the Board of Education on June 4, 2019 and the Agreement may be extended by mutual consent for up to three (3) additional 12-month periods, subject to 5% annual increases for extension beyond the 2019-20. Administration has received an extension request for the transportation services agreement from the City of Santee for the 2020-21 year.

The Santee Teen Center will pay the District \$14.75 per student, per week (an increase of approximately 5% from the previous amount of \$14.05. They will also pay for field trips.

RECOMMENDATION:

It is recommended that the Board of Education approve the extension of the transportation agreement with the City of Santee to increase fees for District-provided transportation services to the Santee Teen Center.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is estimated at \$90,000 in revenue. Actual revenue generated by the District will be determined by the number of students participating and the number of trips scheduled.

STUDENT ACHIEVEMENT IMPACT:

This is a safety item. Safe environments foster student character and personal well-being which could impact student achievement in a positive manner.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.6.

BACKGROUND:

Each year the District offers to parents a medical insurance plan for students. This plan is voluntary and is generally used by parents who do not have insurance plans that cover their children.

RECOMMENDATION:

It is recommended that the Board of Education approve the offering of student accident insurance for the 2020-21 school year, available from Guarantee Trust Life Insurance Company through Pacific Educators, Inc. Insurance Services. The premiums are listed below:

RATE SCHEDULE

	Standard Benefit Option	High Benefit Option
School Time Coverage	\$11.00	\$25.00
24-Hour Coverage	\$75.00	\$161.00

Administration also recommends that Pacific Educators, Inc. serve as the servicing broker. This broker handles all claims and referrals from parents of students who are involved in injuries.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Student Well-Being	Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being

FISCAL IMPACT:

The District does not pay any of the premiums for this coverage.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Consent Item E.2.8.
Prepared by Karl Christensen
June 2, 2020

Approval of In-Plant DSA Inspection Services for
Fabrication of Project SAFE Modular Classrooms for
Sycamore Canyon School

BACKGROUND:

At the May 5, 2020 meeting, the Board of Education authorized proceeding with the Sycamore Canyon School Capital Improvement Project to include fabrication and installation of new modular classrooms for Project SAFE.

The District is contracting with Class Leasing to fabricate the modulares at their plant located in Perris, California. Division of State Architect (DSA) inspection services are required in order to monitor fabrication work at the plant. Atlas United-Heider Inspection Group is certified as a DSA inspector to provide these services.

RECOMMENDATION:

It is recommended that the Board of Education approve contracting with Atlas United-Heider Inspection Group to provide in-plant DSA inspection services for the fabrication of modular classrooms for Sycamore Canyon School.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is \$21,080 to be paid from Land Sale Proceeds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.8.



May 19, 2020

UHIG #10-55800
DSA #04-119164

Mr. Bryce Storm
Director of Maintenance, Operations, and Facilities
Santee School District
9625 Cuyamaca Street
Santee, California 92071

Via E-Mail: Bryce.storm@santeesd.net

Subject: In-Plant Inspection Services – Sycamore Canyon ES Classroom Addition

Reference: Class Leasing: 1320 West Oleander Ave., Perris, CA 92571

Dear Mr. Storm:

United-Heider Inspection Group (United-Heider) is pleased to submit our proposal to provide In-Plant Inspection Services for the Sycamore Canyon ES Classroom Addition Project.

At UHIG, we take our standard of quality seriously both in the field (all inspectors are carry the appropriate certifications for the area of inspection they are performing) and in our laboratory which is DSA LEA #053, ISO and AASHTO/CCRL certified. UHIG is registered with the Department of Industrial Relations (DIR) as required for us to provide services on any public contract. Our DIR Registration Number is 1000015913.

In-Plant Inspection Services

<i>Tasks</i>	<i>Unit Rate</i>	<i>Quantity</i>	<i>Total</i>
In-plant Inspector	\$110.00 Hour	80 Hours	\$8,800.00
CWI Inspector – In Plant	\$100.00 Hour	100 Hours	\$10,000.00
NDT Technician	\$105.00 Hour	16 Hours	\$1,680.00
Engineer for Final Report	\$150.00 Hour	4 Hours	\$600.00
Budget Total:			\$21,080.00

Thank you for inviting us to partake in this process and know that the entire team at United-Heider Inspection Group is committed to providing you with the highest level of service on this project. Please feel free to contact me at 951.697.4777 if you have any questions.

Respectfully Submitted,
UNITED-HEIDER INSPECTION GROUP

Kevin Ramirez
Project/Business Development
Manager
951.697.4777 ext. 1227
kramirez@united-heider.com

This proposal, when signed by client at the space indicated below, shall constitute a legally enforceable contract on the precise, unaltered terms set forth in this proposal and the accompanying Contract Terms and Conditions.

Client: Santee School District

5-27-2020

Date



CONTRACT TERMS AND CONDITIONS

- I. **FEES:** The estimated contract price is based on the best information made available to UNITED-HEIDER at the time the estimate was performed. If subcontractors perform more quickly than scheduled, Client will receive a cost savings for testing. If, however, Subcontractors' schedules are extended or delayed, Client may receive a resulting increase in costs for testing. Client recognizes that the additional services rendered herein under this Proposal are schedule driven and are mandated by the scheduling and staffing of the contractor(s). Should items and quantities alter from estimates outlined herein, UNITED-HEIDER shall be entitled to compensation for services rendered. In addition, Client recognizes that, on occasion, due to the schedule of the contractor or relevant subcontractors, occasional overtime may be required. UNITED-HEIDER typically will have no notice of this until the day they said overtime occurs. Client agrees to compensate UNITED-HEIDER for such overtime. Any estimated quantities contained herein are estimates only and Client agrees to payment for services rendered in excess of the estimated quantities and/or cost figures as described herein. Fees for UNITED-HEIDER's services will be billed on a time and expenses basis at the unit rates quoted and UNITED-HEIDER shall submit biweekly invoices for services rendered and for reimbursable expenses incurred. Invoices are due within 30 days from receipt. Past due invoices are subject to a finance charge of 1% per month or the maximum rate permitted by law.
- II. **FINAL AFFIDAVIT:** The first invoice from UNITED-HEIDER shall include the estimated cost to prepare the Final Inspection Report. However, the Final Inspection Report will not be issued until the sixth working day following the request for the Final Inspection Report by Client's authorized representative. Additionally, as a condition precedent to release of the Final Inspection Report, Client shall have paid in full for all services performed by UNITED-HEIDER pursuant to this Agreement.
- III. **STANDARD OF CARE:** In providing services under this agreement, UNITED-HEIDER shall exercise that degree of skill and care ordinarily used by other reputable members of UNITED-HEIDER's profession, practicing in the same or similar locality and under similar circumstances at the time these services are rendered. Nothing in this agreement shall be interpreted to require UNITED-HEIDER to meet any higher standard and this paragraph shall control over any such contrary provision. UNITED-HEIDER makes no warranty, either expressed or implied, as to its findings, recommendations, specifications or professional advice. UNITED-HEIDER will provide only those services that, in the opinion of UNITED-HEIDER, lie within the technical and professional areas of expertise of UNITED-HEIDER as set forth herein and which UNITED-HEIDER is adequately staffed and equipped to perform. Client shall request in writing if Client desires UNITED-HEIDER to provide services outside of the scope of services described herein. UNITED-HEIDER shall advise Client of any services that lie outside the technical and professional expertise of UNITED-HEIDER.
- IV. **LIABILITY:** In recognition of the relative risks of the Client and UNITED-HEIDER on the Project, Client agrees, to the maximum extent permitted by law, that UNITED-HEIDER's liability to Client and any third party, in any way arising out of this Agreement, shall be limited to 100% of the total fees and costs paid to UNITED-HEIDER or \$25,000, whichever is greater. Client agrees to compensate UNITED-HEIDER at its standard hourly rates in the event UNITED-HEIDER is requested to perform services in connection with litigation, claims or disputes arising out of this project or in the event UNITED-HEIDER, its agents or employees are subpoenaed or otherwise compelled to participate in litigation, claims or disputes arising out of this project. UNITED-HEIDER shall not be responsible for acts and/or omissions of any party or parties involved in the design of the Project or the failure of any Contractor or Subcontractor to construct any aspect of the Project in accordance with the Agreement documents, or in accordance with recommendations contained in any correspondence or written recommendations issued to UNITED-HEIDER.
- V. **LITIGATION:** In case of any dispute, claim, question, or disagreement arising out of or relating to this Contract or the breach thereof, the parties hereto shall use all reasonable efforts to settle such disputes, claims, questions, or disagreement. To this effect, they shall consult and negotiate with each other, in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. Client and UNITED-HEIDER agree to continue to perform their obligations under this Contract during the good faith resolution of such a dispute, claim, question, or disagreement. In the event that any litigation, arbitration, or other proceeding is commenced between the parties hereto or their personal representatives, successors or assigns concerning the enforcement or interpretation of any provision of this Contract or the rights and duties of any party in relation thereto, the party or parties prevailing in such litigation, arbitration or other proceeding shall be entitled, in addition such other relief as may be granted, to reasonable attorneys' fees and costs. For the purposes of this paragraph, the "prevailing party" shall be determined in accordance with the provisions of California Civil Code section 1717.
- VI. **CLIENT'S RESPONSIBILITIES:** Client or Client's authorized representatives will promptly and timely provide UNITED-HEIDER with all revised and updated plans, specifications, addenda, change orders, approved shop drawings and any other information for the proper performance of UNITED-HEIDER pursuant to this Contract. Client agrees that UNITED-HEIDER has been engaged to provide technical professional services only, and that UNITED-HEIDER does not owe a fiduciary responsibility to Client. Client shall secure and maintain throughout the full period of this Contract, sufficient insurance to protect it adequately from claims under applicable Worker's Compensation Acts and from claims for bodily injury, death or property damage as may arise from the performance of services under this Contract. UNITED-HEIDER shall not be responsible for any errors and/or omissions in the performance of UNITED-HEIDER's work or services rendered resulting from Client's failure to provide UNITED-HEIDER with revised and updated plans, specifications, addenda, change orders, approved shop drawings and other information for the proper performance of UNITED-HEIDER. Client or Client's authorized representatives will give a minimum of 24 hours notification for all dispatch requests. Cancellations received on the day of inspection are subject to a 2-hour show-up charge.
- VII. **HAZARDOUS MATERIALS REQUIREMENT:** If hazardous materials are encountered by UNITED-HEIDER's employees on Client's project site resulting in the need for specialized training or certifications as required by State and Federal agencies in order for UNITED-HEIDER's inspection personnel to perform their duties, then all related costs for such specific training, including class time, will be billed to Client with a 15% markup. Personnel time for necessary training classes will be billed at the hourly rate quoted herein.
- VIII. **CREDIT CARD PAYMENTS:** Credit card payments will be charged a convenience fee of 2.5% of the total invoice amount.
- IX. This proposal does not assume the requirement to enter into an accounts payable system such as Textura and should it be required, any fee associated with that shall be considered a reimbursable expense and shall be charged to the client.
- X. **ADDITIONAL SERVICES:** Should additional services be requested that are not included in UNITED-HEIDER's proposed scope of services, UNITED-HEIDER will provide these services at the unit rates listed in our published Fee Schedule.
- XI. **ACCEPTANCE OF CONTRACT:** This Contract is subject to acceptance only of the terms and conditions stated herein. Any additional or different terms and conditions proposed by Client are hereby rejected, and shall be of no force or effect unless expressly assented to in writing by UNITED-HEIDER. There shall be no contract except upon the terms and conditions provided herein. By directing UNITED-HEIDER to commence performance, after your receipt of this Contract, you agree to comply with all the terms and conditions set forth herein. This contract contains the entire and integrated agreement between Client and UNITED-HEIDER and supersedes all prior negotiations, representations or agreements, either written or oral. This Contract cannot be amended or modified except by a written addendum, executed each of the parties hereto. This Contract shall be interpreted and enforced in accordance with the laws of the State of California.



XII. BASIS OF CHARGES

Work from 0-4 hours	4-Hour Minimum Billing
Work from 4-8 hours	8-Hour Minimum Billing
Work over 8 hours per day, or on Saturdays	Time and One-Half
Work over 12 hours per day	Double Time
Work on Sundays/Holidays	Double Time
Swing or Graveyard Shift Premium	\$10.00 Hour
Show-Up Time	2-Hour Minimum Billing
Premium Sample Pick-Up (after 4 PM, before 5 AM, Weekends and Holidays)	2 Times Sample Pick-Up Rate
Laboratory Testing - Rush Fee	Add 50% to Testing Cost
Outside Services/Reimbursables	Cost + 15%
Shipping Charges	Cost + 15%
Parking/Tolls	At Cost
Certified Payroll Compliance	\$75.00 Per Week
Deputy Inspectors	
Travel Time (Beyond 100-Mile Radius of Project Site)	\$50.00 Hour
Per-diem, Including Lodging (Beyond 100-Mile Radius)	

Personnel are billed in four (4) hour and eight (8) hour blocks. Work over eight (8) hours per day, the first twelve (12) hours of work on Saturday, and work over forty (40) hours per week is billed at 1.5 times the above hourly rates. Any work over twelve (12) hours on Saturdays and work performed on Sundays or holidays is billed at 2.0 times the above hourly rates. Requested services which are required to be subcontracted by United-Heider will be billed at cost plus fifteen percent (15%). A two (2) hour minimum is billed for cancellation of inspection personnel less than four (4) hours in advance of the scheduled inspection time. Steel fabrication shop inspection that is required at a distance greater than fifty (50) miles from our office may have billable travel costs including, but not limited to, commercial transportation at cost plus fifteen percent (15%), vehicle mileage at the above rate, travel time at the inspector's hourly rate, and per diem expenses not to exceed \$120.00 per day.

Approximately one (1) hour of engineering (registered geotechnical engineer for soils inspections and certified engineer for all other types of inspections) is billed for every forty (40) hours of field inspection time.

Delinquent invoices may be subject to interest, service charges, and collection expenses, including attorney's fees, at our discretion. Interest is assessed at a rate of 0.0329% per day (12% annually) for each day the invoice is past due. The date an invoice is due is determined to be the invoice date plus thirty (30) days.

***The above rates are based on the project being a Prevailing Wage project. Escalation in Prevailing Wage hourly rates will be calculated using the same percentage of increase issued by the State of California Director of Industrial Relations.*

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date
1. Rawson, Stacey	Long-Term LOA	VI-07	Personal	Deny	07-01-20 to 06-30-21

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Millsap, Cassandra	Chet F. Harritt	Secretary II (School) 27 A / 8.0 hrs #10327604	\$0.00	\$3,477.97	06-01-20

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

Classified Staff continued

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Mester, Teri	Transportation	Bus Driver I	Retirement	06-13-20

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date
1. Elkin, Rita	Carlton Hills	Instructional Assistant I	06-11-20
2. Grantham, Kellie	PRIDE Academy	Instructional Assistant I	06-11-20
3. Purcell, Jessica	Hill Creek	Instructional Assistant I	06-11-20
4. Roehrich, Richard	Carlton Hills	Instructional Assistant I	06-11-20

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

BACKGROUND:

From time to time, the Santee School District contracts with individuals to provide various types of general services. Some services are on an as-needed basis billed at an hourly or daily rate, while other services are billed by the job.

RECOMMENDATION:

It is recommended that the Board of Education approve the following short-term services agreement:

Vendor Name	Description of Services	Dates (s) of Service	Amount	Funding
Angela Van Appelen	Braille Transcriber	07/01/2020 – 06/30/2021	\$28.00/hour (not to exceed \$25,000.00)	Special Education

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of the Short-Term Services Agreement is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.2.

Consent Item E.3.3.

Approval of Student Teaching Agreement with
California State University San Marcos

Prepared by Tim Larson
June 2, 2020

BACKGROUND:

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for student teachers and interns. Santee School District has received a Student Teaching Agreement with California State University San Marcos (CSUSM) for this purpose. The terms of the agreement shall be from July 1, 2020 through June 30, 2021.

RECOMMENDATION:

Administration recommends that the Student Teacher Agreement with CSU San Marcos for teacher education fieldwork be approved by the Board of Education.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

There is no fiscal impact to the general fund. No payment will be received from CSU San Marcos for placement of student teachers.

STUDENT ACHIEVEMENT IMPACT:

This agreement supports student learning by placing interns and student teachers in the classroom for directed teaching and provides students with an additional instructional resource.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.3.



Teacher Preparation Clinical Practice Agreement

This Agreement ("**Agreement**") is between the Trustees of the California State University on behalf of **California State University San Marcos ("University")** and Santee School District ("**District**"). **District** and University are collectively referred to herein as the "Parties" or individually as a "Party." This Agreement shall be effective as of the date of the last Party's signature below. In consideration of the mutual promises set forth below, the Parties agree as follows:

WHEREAS, the District is authorized to enter into agreements with University, to provide teaching experience through clinical practice to teacher candidates enrolled in teacher training curricula of University and,

WHEREAS, the honorarium or payment provided herein is intended to be transmitted promptly by the District to the Cooperating Teacher and/or Onsite Liaison as compensation for and recognition of services performed for the teacher candidate in the Cooperating Teacher's and/or Onsite Liaisons charge.

1. This Agreement will be in effect from July 1, 2020 to June 30, 2021. University shall have the option to extend this Agreement for an additional term of four (4) years. University shall exercise this option by written amendment to this Agreement signed by both Parties. The Agreement may be terminated for any reason by either Party upon providing the other Party thirty (30) days written notice of the intent to terminate. If the District terminates this Agreement, it will permit any student working at the District at the time of termination to complete their work. The Agreement may be renewed upon the mutual written consent of both Parties.
2. The District shall provide University teacher candidates with a teaching experience through clinical practice in schools and classes of the District as set forth herein. Clinical practice shall be provided in schools or classes of the District and under the direct supervision and instruction of employees of the District, as agreed upon in advance by duly authorized representatives of District and University. The District may, for good cause, refuse to accept for clinical practice any teacher candidate of University assigned to the District and, upon the request of the District; University shall terminate the assignment of said teacher candidate. District shall provide University with adequate written notice, but in no event less than fifteen (15) days prior notice, of its refusal to accept a teacher candidate to ensure University has the opportunity to place the teacher candidate elsewhere.
3. "Clinical practice" as used herein and elsewhere in this agreement means active participation in the instructional duties and functions under the direct supervision and instruction of employees of the District holding valid, clear credentials in the appropriate area(s) of authorization issued by the State Board of Education and duly verified by Parties. All services provided under this agreement shall be per the Commission for Teacher Credentialing specifications and requirements for the applicable program.

4. District may request University to withdraw any teacher candidate who District determines is not performing satisfactorily, refuses to follow District's administrative policies, procedures, rules and regulations or violates any federal or state laws. Such requests must be in writing and must include a statement as to the reason or reasons why District desires to have the teacher candidate withdrawn. University shall respond to said request within five (5) days of receipt of same.
5. Teacher candidate's participation shall terminate upon a teacher candidate's discontinuance of the credential program.
6. The assignment of a University teacher candidate for clinical practice in the District shall be deemed to be effective for purposes of this agreement as of the date University has set with the District.

University shall pay the District a reasonable fee to compensate for the services of the Cooperating Teacher and/or Onsite Liaison. District shall be provided University's fee schedule upon request. District shall be paid within thirty (30) days following the last day of each semester.

7. Teacher candidates shall not be considered officers, employees, agents or volunteers of the University.
8. Each Party agrees to maintain professional and commercial general liability coverage of at least \$1,000,000 per occurrence, \$2,000,000 aggregate and to provide evidence of coverage upon request. Insurance must be placed with insurers with a current A.M. Best rating of at least A: VII.

University will provide the student(s) with general, professional and educator's errors and omissions liability coverage in the amount of \$1,000,000 per occurrence, \$3,000,000 general aggregate.

9. Indemnification
 - a) District shall indemnify, defend, and hold harmless the State of California, Board of Trustees of the California State University, CSU, and their respective officers, agents and employees from any and all claims and losses accruing or resulting to any other person, firm or corporation furnishing or supplying work, service, materials or supplies in connection with the performance of this Contract, and from any and all claims and losses accruing or resulting to any person, firm or corporation related to, arising out of or resulting from District's performance of this Contract.
 - b) This Section will survive expiration or termination of this Agreement.
10. University and District shall keep confidential at all times any and all information and personal data received from the other relating to teaching strategy, students, employees and tutors, and their performance and progress. Unless required by law, no personal data received from the other Party will be divulged to any third Party without the prior written approval of the individual to whom such personal data relates. Disclosure of confidential information as required by court order, law or other governmental regulation shall not constitute a breach of this Agreement. University is legally mandated to provide records in response to a request for records under the California Public Records Act (Cal. Gov. Code section 6250, et seq.), and/or the Richard McKee Transparency Act of 2011 (Cal. Edu. Code section 72690, et seq.), unless such information falls under an exemption provided for under California law. The disclosure of information pursuant to University's obligations under the Public Records Act and/or McKee Act shall not constitute a violation of this Agreement. The University is, and District may be, subject to various privacy, freedom of information and public records laws, and the University and District agree that they will co-operate and provide all

necessary assistance in order to comply with these legal obligations. District shall familiarize itself with student privacy laws (FERPA) and adhere to it accordingly.

- 11. The Parties agree that all teacher candidates receiving clinical training pursuant to this Agreement shall be selected without discrimination on account of race, color, religion, national origin, ancestry, disability, marital status, gender, sexual orientation, age, or veteran status. Further, the Parties agree to comply with all applicable federal, state and local laws and regulations, including but not limited to laws that prohibit discrimination, harassment, sexual misconduct, and retaliation. The District also agrees to comply with University policies governing discrimination, harassment, sexual misconduct, and retaliation, which are set forth in CSU Executive Orders 1095-1097. Any violation of applicable law or CSU policy is grounds for the immediate termination of the Agreement.
- 12. The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of California. The Parties agree that all actions or proceedings arising in connection with this Agreement shall be tried and litigated exclusively in the state courts located in the County of San Diego, State of California.
- 13. Any notices required by this Agreement will be deemed to have been duly given if communicated in writing to the following individuals.

TO UNIVERSITY:

Maria Froehle
 Contract Analyst
 California State University San Marcos
 333 S. Twin Oaks Valley Road
 San Marcos, CA 92096-0001
mfroehle@csusm.edu
 760.750.4468

TO DISTRICT:

Name: Tim Larson
 Title: Assistant Superintendent
 District: Santee School District
 Address: 9625 Cuyamaca Street
 City, State, Zip: Santee, CA, 92071
 Email: tim.larson@santeesd.net
 Phone #: 619-258-2308

- 14. Nothing contained in this Agreement confers on either Party the right to use the other Party's name without prior written permission, or constitutes an endorsement of any commercial product or service by the University.
- 15. This Agreement may be amended upon mutual consent of University and the District.
- 16. Without written consent of University, this agreement is not assignable by the District either in whole or in part.

- 17. Upon termination of this Agreement for any reason, the terms, provisions, representations and warranties contained in this Agreement shall survive expiration or early termination of this Agreement.
- 18. This Agreement constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements, arrangements, and understandings with respect hereto. No representation, promise, inducement or statement of intention has been made by any party hereto that is not embodied herein, and no party shall be bound by or liable for any alleged representation, promise or inducement or statement not set forth herein.

CERTIFICATION

I, the duly appointed and acting Clerk or Secretary of the Governing Board of the School District Listed below, do hereby certify that the following is a true and exact copy of a portion of the Minutes of the regular meeting of said Board held on June 2, 2020

Date

"It was moved, seconded and carried that the attached contract with the Trustees of The California University, whereby the University may assign teacher candidates to the school in the School District is hereby authorized to execute the same.

Santee School District

District

San Diego

County

By _____
Clerk, secretary (strike one) of the Governing Board of the School District

By _____ Date _____
Maria Froehle
Contract Analyst
California State University San Marcos

BACKGROUND:

As part of the COVID-19 classroom restructure, mover positions will be needed by the Maintenance and Operations department for the preparation of the students and staff return in the 2020-2021 school year.

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval are several short-term employment opportunities.

RECOMMENDATION:

It is recommended that the Board of Education approve short-term employment for the following positions:

- Up to ten (10) Mover positions for up to eight (8) hours per day; from June 11 – August 18, 2020

FISCAL IMPACT:

The approximate cost to employ the short-term positions are as follows:

- Mover position – approximately \$152 per position, per day

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.4.

Item F. DISCUSSION AND/OR ACTION ITEMS

Agenda Item F.

Discussion and/or Action Item F.1.1. General Obligation Bond Measure Survey Results
 Prepared by Karl Christensen
 June 2, 2020

BACKGROUND:

At the March 3, 2020 meeting, the Board of Education was presented with information regarding placing a new General Obligation Bond (GO Bond) measure on the November 3, 2020 ballot. In order to determine the likelihood that a GO Bond measure would pass with the required 55% in November, the Board requested that a survey of voters be conducted.

Tonight, the District’s financial advisor, Dale Scott, will present the results of the survey. After reviewing the survey results, Administration seeks Board direction on whether to proceed with bringing a resolution to the Board in July to initiate actions necessary to place a measure on the November ballot.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board of Education.

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

Up to \$50 million in bond proceeds for facility improvement projects.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

Discussion and/or Action Item F.1.2. Review of Budget Reduction Recommendations
 Prepared by Karl Christensen
 June 2, 2020

BACKGROUND:

On May 14th, Governor Newsom released his May Revise budget proposal for the 2020-21 State Budget. Projections indicate the State is, and will be, experiencing substantial declines in revenue thereby reducing the Prop 98 minimum guarantee for K-14 public education for both 2019-20 and 2020-21. The Governor proposes a 10% reduction to the Local Control Funding Formula (LCFF) base grant thereby zeroing out the statutory COLA of 2.31% and implementing a deficit (proration) factor of -7.92%. For Santee, this means a reduction of over \$5 million in LCFF funds for 2020-21 as compared to 2019-20.

At the March 17th and May 5th meetings, the Board approved approximately \$1.6 million in on-going budget solutions and \$900,000 in one-time solutions for 2020-21. Given the magnitude of the proposed LCFF revenue decline and the District's existing structural deficit prior to the May Revise, it is necessary to consider additional reductions.

Tonight, Administration will discuss a new list of budget solutions for the Board's consideration shown below. In order to allow sufficient time for stakeholder input and public comments on the proposed reductions, no action is recommended at this meeting. Depending on Board direction at this meeting, the list would be brought back to the June 16th meeting for approval consideration.

Action	Category	Amount		Year Invoked	LCFF
		One-Time	On-Going		
Suspend/Reduce Technology Reserve Transfer	Protection	410,000	0	2020-21	Supplemental
Transfer Facilities Needs Set Aside Back to General Fund	Places	1,020,868	0	2020-21	Base
Use Remaining Land Sale Proceeds to Pay Portion of COPs Payment	Places	500,000	0	2021-22	Base
Use SB117 State Funds to offset costs of PPE, masks, disinfectants, Hotspots, Security Patrol, and other COVID-19 related costs	Programs	114,602	0	2020-21	Base
Use CARES Act Federal Funds to offset costs of PPE, IPADs, Child Nutrition lost revenue, and other COVID-19 related costs	Programs	221,632	0	2020-21	Base
Suspend Science Textbook Adoption for K-5 to 2023-24, Adopt OER for GR 6-8 = \$400k	Programs	800,000	0	2020-21	Base
Eliminate Allocation for CSEA Professional Development	Programs	0	10,000	2020-21	Supplemental
Eliminate Organizational Dues Payments for Administrators	Programs	0	16,944	2020-21	Supplemental
Eliminate Professional Learning Plan (PLP) stipends; shift other LCFF Professional Development expenses to Title 1 and Title II	Programs	0	116,494	2020-21	Supplemental
Eliminate Craftworker I/Warehouse Delivery Driver Position with Retirement	People	0	73,235	2020-21	Base
Total All:		3,067,102	216,673		

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board of Education.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

\$3.3 million of which \$3.06 million is one-time and \$217,000 is on-going

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.2.

Discussion and/or Action Item F.2.1.

Review of the Local Control Accountability Plan (LCAP) COVID-19 Operations Written Report for 2019-20

Prepared by Dr. Stephanie Pierce
June 2, 2020

BACKGROUND:

Given the uncertainties caused by the COVID-19 pandemic and the impact California's response has had on local educational agency's (LEA's) ability to meaningfully engage with stakeholders, Executive Order N-56-20 was issued on April 22, 2020. This Executive Order extends the deadline for the 2020-21 LCAP to December 15, 2020, which will include the Budget Overview for Parents. Furthermore, this Executive Order delays the adoption of the three-year LCAP until 2021-22. The Executive Order also established a reporting requirement to provide an overview of changes to program offerings that LEAs are making in response to the COVID-19 outbreak, the major impacts on students and families, and how the LEA is meeting the needs of unduplicated count students.

The reporting will be made through the LCAP COVID-19 **Operations Written Report** and must include steps LEAs have taken regarding the following areas:

- Changes to Program offerings
- Meeting the Needs of English Learner, Foster Youth, and Low-Income Students
- Delivering High-Quality Distance Learning Opportunities
- Providing School Meals/Maintaining Social Distancing Practices
- Supervision of Students During Ordinary School Hours

The draft LCAP COVID-19 Operations Written Report for 2019-20 is available for review at www.santeesd.net, under the District's homepage.

RECOMMENDATION:

This is an information item. The Local Control Accountability Plan COVID-19 Operations Written Report for 2019-20 will be brought back to the June 16th meeting for adoption.

This recommendation supports the following District goals:

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Unknown at this time.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.2.1.

Prepared by Dr. Stephanie Pierce
June 2, 2020

BACKGROUND:

In spring 2019, Santee School District teachers in grades K-8 analyzed evidence base social emotional learning curriculum (SEL) highly rated by Collaboration of Academics and Social Emotional Learning (CASEL) and Wallace Foundations. They selected three programs to pilot during the 2019-20 school year. The piloted curricula were selected based on the quality of the programs in the following domains:

- Self-Awareness
- Social Awareness
- Self-Management
- Relationship Skills
- Responsible Decision Making

The selections to pilot were, *Caring School Community*, *Positive Action*, and *Second Step*. The pilot committee reviewed these programs against the following criteria and determined *Second Step* met or exceeded these criteria across the grade levels, grades K - 8:

- The number of lessons needed to implement the program
- The amount of time needed per lesson
- Ease of implementation
- Quality of lessons and activities that support student SEL needs
- Grade level appropriateness
- Noticeable impact on students
- Noticeable use of program language and strategies
- How engaging and fun the lessons are for students

Administration followed the recommended procedures for a district-wide instructional materials adoption as identified in Administration Regulation 6161.1. Pilot committee teachers have presented the key features of the program with all kindergarten-eighth grade teachers virtually. After each school presentation, teachers voted on their preferred instructional material. Results of the district-wide vote include eligible staff voting and 98.8% of those who voted approved *Second Step* as the instructional materials for the District.

The District Character Education and School Climate Committee has received information about the process and the curriculum chosen for the pilot. Last week, they received consensus from parent and community feedback included engaging presentation of materials for the students, use of graphic organizers to support learners, and the overall quality of the digital lessons.

This evening, Mike Olander, Director of Pupil Services, and Meredith Riffel, Director Community Collaborative, will provide the Board an overview of the pilot committee process and the recommendation to adopt *Second Step* instructional materials.

RECOMMENDATION:

Administration recommends approval of the purchase of grades K-8 Social Emotional Learning (SEL) instructional materials, *Second Step*.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Provides the social, emotional and health service integrated with community services to foster student character and personal well-being.

FISCAL IMPACT:

The grades K - 8 Social Emotional Learning instructional materials, *Second Step*, will cost \$121,707.99 and a budget for this purchase has been allocated from LCFF Supplemental Grant Funding. There is an estimated annual replacement cost of \$10,000 a year.

STUDENT ACHIEVEMENT IMPACT:

Increasing the social and emotional learning for students enables them to better achieve success academically.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.2.2.

Item G. BOARD POLICIES AND BYLAWS

Agenda Item G.

Board Policies and Bylaws G.1.1. Second Reading: New Board Policy 3515.2,
Prepared by Karl Christensen Disruptions
June 2, 2020

BACKGROUND:

New Board Policy 3515.2, Disruptions, addresses providing a safe and orderly environment for students, staff, and others on district property or while engaged in school activities and is consistent with the version promulgated by the California School Boards Association (CSBA).

RECOMMENDATION:

It is recommended that the Board of Education adopt new Board Policy 3515.2, Disruptions, in a Second Reading, as presented.

FISCAL IMPACT:

None.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.1.

Disruptions

The Governing Board is committed to providing a safe and orderly environment for students, staff, and others on district property or while engaged in school activities.

The Superintendent or designee shall remove any individual who, by his/her presence or action, disrupts or threatens to disrupt normal operations at a school campus or any other district facility, threatens the health or safety of anyone on district property, or causes or threatens to cause damage to district property or to any property on school grounds.

The Superintendent or designee shall establish a plan describing staff responsibilities and actions to be taken when an individual is causing or threatening to cause a disruption. The plan shall address, as appropriate, visitor registration procedures; campus security measures; evacuation procedures; lock-down procedures; possible responses to an active shooter situation; communications within the school and with parents/guardians, law enforcement, and the media in the event of an emergency; and crisis counseling or other assistance for students and staff after a disruption. In developing such a plan, the Superintendent or designee shall consult with law enforcement to create guidelines for law enforcement support and intervention when necessary.

The Superintendent or designee shall provide training to school staff on how to identify and respond to actions or situations that may constitute a disruption.

Any employee who believes that a disruption may occur shall immediately contact the principal. The principal or designee shall notify law enforcement in accordance with Education Code 48902 and 20 USC 7961 and in other situations, as appropriate.

Legal Reference (next page):

Disruptions

Legal Reference:

EDUCATION CODE

- 32210 Willful disturbance of public school or meeting, misdemeanor
- 32211 Threatened disruption or interference with classes; misdemeanor
- 35160 Authority of governing boards
- 44810 Willful interference with classroom conduct
- 44811 Disruption of classwork or extracurricular activities
- 48902 Notification of law enforcement authorities
- 51512 Prohibited use of electronic listening or recording device

PENAL CODE

- 243.5 Assault or battery on school property
- 415.5 Disturbance of peace of school
- 626-626.11 Schools, crimes, especially:
- 626.7 Failure to leave campus or facility; wrongful return; penalties; notice; exceptions
- 626.8 Disruptive presence at schools
- 626.81 Misdemeanor for registered sex offender to come onto school grounds
- 626.85 Misdemeanor for specified drug offender presence on school grounds
- 626.9 Gun Free School Zone Act
- 627-627.10 Access to school premises
- 653b Loitering about schools or public places
- 12556 Imitation firearms
- 30310 Prohibition against ammunition on school grounds

UNITED STATES CODE, TITLE 20

- 7961 Gun-Free Schools Act

COURT DECISIONS

- Reeves v. Rocklin Unified School District, (2003) 109 Cal.App.4th 652
- In Re Joseph F., (2000) 85 Cal.App.4th 975
- In Re Jimi A., (1989) 209 Cal.App.3d 482
- In Re Oscar R., (1984) 161 Cal.App.3d 770

ATTORNEY GENERAL OPINIONS

- 79 Ops.Cal.Atty.Gen. 58 (1996)

Management Resources:

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

- Guide for Developing High-Quality School Emergency Operations Plans, 2013

WEB SITES

- CSBA: <http://www.csba.org>
- California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/lss/>
- U.S. Department of Education: <http://www.ed.gov>

Policy Adopted:

SANTEE SCHOOL DISTRICT
Santee, California

Board Policies and Bylaws G.1.2. Second Reading: Revised Board Policy 3515.21,
Prepared by Karl Christensen Unmanned Aircraft Systems (Drones)
June 2, 2020

BACKGROUND:

New Board Policy 3515.21, Unmanned Aircraft Systems (Drones), addresses the use of unmanned aircraft or aerial systems (drones) on or over district property, and is consistent with the version promulgated by the California School Boards Association (CSBA).

RECOMMENDATION:

It is recommended that the Board of Education adopt new Board Policy 3515.21, Unmanned Aircraft Systems (Drones), in a Second Reading, as presented.

FISCAL IMPACT:

None.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.2.

Unmanned Aircraft Systems (Drones)

The Governing Board recognizes that unmanned aircraft or aerial systems (drones) may be a useful tool to enhance the instructional program and assist with district operations. In order to avoid disruption and maintain the safety, security, and privacy of students, staff, and visitors, any person or entity desiring to use a drone on or over district property shall submit a written request for permission to the Superintendent or designee.

A small unmanned aircraft system or drone is an aircraft weighing less than 55 pounds that is operated remotely without the possibility of direct human intervention from within or on the aircraft and the associated elements, including communication links and controls, required for the pilot to operate the aircraft safely and efficiently. It does not include model aircraft or rockets such as those which are radio controlled and used only for hobby or recreational purposes. (49 USC 40101 Note; 14 CFR 107.3)

The Superintendent or designee may grant permission to district employees and students for the use of drones only if the planned activity supports instructional, co-curricular, extracurricular, athletic, or operational purposes. Such uses may include, but are not limited to, instruction in science, technology, engineering, and math (STEM), the arts, or other subjects; maintenance of grounds and facilities; and campus security. When used for instructional purposes, there shall be a clear and articulable connection between drone technology and the course curriculum. Students shall only operate a drone on or over district property under the supervision of a district employee as part of an authorized activity.

The Superintendent or designee may grant permission to other persons or entities under terms and conditions to be specified in a memorandum of understanding.

Any person or entity requesting to operate a drone on or over district property, including a district employee, shall provide a description of the type of operation requested, flight location, date and time of the planned flight, anticipated duration, and whether photos and/or video will be taken. As applicable, the applicant shall also present a copy of his/her Certificate of Waiver or Authorization or exemption issued by the Federal Aviation Administration.

Any person or entity, other than a district employee or student, who is requesting or operating a drone on or over district property shall agree to hold the district harmless from any claims of harm to individuals or property resulting from the operation of the drone and provide proof of adequate liability insurance covering such use.

In determining whether to grant permission for the requested use of a drone, the Superintendent or designee shall consider the intended purpose of the activity and its potential impact on safety, security, and privacy. The decision of the Superintendent or designee shall be final.

Any person authorized to use a drone on district property shall sign an acknowledgment that he/she understands and will comply with the terms and conditions of the district's policy, federal law and regulations, state law, and any local ordinances related to the use of drones.

Unmanned Aircraft Systems (Drones)

When any use of drones is authorized, the Superintendent or designee shall notify the drone operator of the following conditions:

1. The operator is responsible for complying with applicable federal, state, and/or local laws and regulations, including federal safety regulations pursuant to 14 CFR 107.15-107.51 which include, but are not limited to, requirements that the drone not be flown at night, above 400 feet in altitude, or over any people unless they are in a covered structure or stationary vehicle. The operator shall maintain the visual line of sight with the drone at all times.
2. The drone shall be kept away from any area reasonably considered private, including, but not limited to, restrooms, locker rooms, and individual homes.
3. The district reserves the right to rescind the authorization for use of drones at any time.

The Superintendent or designee may remove any person engaged in unauthorized drone use on district property and/or may confiscate the drone. He/she may also shut down the operation of any authorized drone use whenever the operator fails to comply with the terms of the authorization or the use interferes with district activity, creates electronic interference, or poses unacceptable risks to individuals or property.

Any student or staff member violating this policy shall be subject to disciplinary action in accordance with district policies and procedures.

Legal Reference:

UNITED STATES CODE, TITLE 49

40101 Note Unmanned aircraft systems

CODE OF FEDERAL REGULATIONS, TITLE 14

107.1-107.205 Small unmanned aircraft systems, especially:

107.12 Requirement for a remote pilot certificate with a small UAS rating

107.15-107.51 Operating rules; safety

107.53-107.79 Remote pilot certification

Management Resources:

FEDERAL AVIATION ADMINISTRATION PUBLICATIONS

Educational Use of Unmanned Aircraft Systems (UAS), Memorandum, May 4, 2016

WEB SITES

Federal Aviation Administration: <http://www.faa.gov/uas>

Policy Adopted:

SANTEE SCHOOL DISTRICT
Santee, California

Board Policies and Bylaws Item G.1.3.
Prepared by Dr. Kristin Baranski
June 2, 2020

First Reading: BB 9270 – Conflict of
Interest – Biennial Review

BACKGROUND:

Government Code Section 87306.5 requires every local government agency to review its Conflict of Interest Code biennially to determine if it is accurate or if there is a need for it to be amended. BB 9270 was last reviewed and approved by the Board on June 5, 2018. To comply with the law and begin the biennial rotation once again, BB 9270 is being submitted for your review.

RECOMMENDATION:

Board Bylaw 9270 is submitted for a review only. Action is at the discretion of the Board. If no action is taken, BB 9270 will return for a second review and approval.

FISCAL IMPACT:

There is no fiscal impact as a result of this review.

Motion: _____ Second: _____ Vote: _____ Agenda Item G.1.3.

CONFLICT OF INTEREST

Incompatible Activities

Members of the Governing Board shall not engage in any employment or activity which is inconsistent with, incompatible with, in conflict with or inimical to the Board member's duties as an officer of the district.

Conflict of Interest Code

Board members and designated employees of the district shall adhere to the financial disclosure requirements of the district's conflict of interest code adopted pursuant to the provisions of Government Code 87300. The district's conflict of interest code shall comprise of the terms of California Code of Regulations, Title 2, Section 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with a district attachment specifying designated positions and the specific types of disclosure statements required for each position.

Upon direction by the code reviewing body, the Board shall review the district's conflict of interest code in even-numbered years. If no change in the code is required, the district shall submit by October 1 a written statement to that effect to the code reviewing body. If a change in the code is necessitated by changed circumstances, the district shall submit an amended code to the code reviewing body.

When a change in the district's conflict of interest code is necessitated by changed circumstances such as the creation of new designated positions, amendments or revisions shall be submitted to the code reviewing body within 90 days.

When reviewing and preparing conflict of interest codes, the district shall provide officers, employees, consultants and members of the community adequate notice and a fair opportunity to present their views.

If a Board member or designated employee determines that he/she has a financial interest in a decision, as described in Government Code 87103, this determination shall be disclosed. The member shall be disqualified from voting unless his/her participation is legally required.

Statements of economic interests submitted to the district by designated employees in accordance with the conflict of interest code shall be available for public inspection and reproduction.

Financial Interest

Board members and designated employees shall not be financially interested in any contract made by the Board or in any contract they make in their capacity as Board members or designated employees

CONFLICT OF INTEREST

A Board member shall not be considered to be financially interested in a contract if his/her interest includes, but is not limited to, any of the following:

1. That of an officer who is being reimbursed for his/her actual and necessary expenses incurred in the performance of an official duty
2. That of a recipient of public services generally provided by the public body or board of which he/she is a member, on the same terms and conditions as if he or she were not a member of the board
3. That of a landlord or tenant of the contracting party if such contracting party is the federal government or any federal department or agency, this state or an adjoining state, any department or agency of this state or an adjoining state, any county or city of this state or an adjoining state, or any public corporation or special, judicial or other public district of this state or an adjoining state unless the subject matter of such contract is the property in which such officer or employee has such interest as landlord or tenant in which even his/her interest shall be deemed a remote interest within the meaning of, and subject to, the provisions of Government Code 1091
4. That of a spouse of an officer or employee of the district if his/her spouse's employment or office holding has existed for at least one year prior to his/her election or appointment
5. That of a nonsalaried member of a nonprofit corporation, provided that such interest is disclosed to the Board at the time of the first consideration of the contract, and provided further that such interest is noted in its official records
6. That of a noncompensated officer of a nonprofit, tax-exempt corporation which, as one of its primary purposes, supports the functions of the nonprofit board or to which the school Board has legal obligation to give particular consideration, and provided further that such interest is noted in its official records
7. That of a person receiving salary, per diem, or reimbursement for expenses from a governmental entity, unless the contract directly involves the department of the government entity that employs the officer or employee, provided that such interest is disclosed to the Board at the time of consideration of the contract, and provided further that such interest is noted in its official records
8. That of an attorney of the contracting party or that of an owner, officer, employee or agent of a firm which renders, or has rendered, service to the contracting party in the capacity of stockbroker, insurance agent, insurance broker, real estate agent, or real estate broker, if these individuals have not received and will not receive remuneration, consideration, or a commission as a result of the contract and if these individuals have an

CONFLICT OF INTEREST

ownership interest of less than 10 percent in the law practice or firm, stock brokerage firm, insurance firm or real estate firm

In addition, a Board member or employee shall not be deemed to be interested in a contract made pursuant to competitive bidding under a procedure established by law if his/her sole interest is that of an officer, director, or employee of a bank or savings and loan association with which a party to the contract has the relationship of borrower or depositor, debtor or creditor.

A Board member shall not be deemed to be financially interested in a contract if he/she has only a remote interest in the contract and if the remote interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member to enter into the contract. Remote interests are specified in Government Code 1091(b); they include, but are not limited to, the interest of a parent in the earnings of his/her minor child.

A Board member may enter into a contract if the rule of necessity or legally required participation applies as defined in Government Code 87101.

Even if there is no prohibited or remote interest, a Board member shall abstain from voting on personnel matters that uniquely affect a relative of the Board member. A Board member may vote, however, on collective bargaining agreements and personnel matters that affect a class of employees to which the relative belongs. "Relative" means an adult who is related to the person by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree.

A relationship within the third degree includes the individual's parents, grandparents and great-grandparents, children, grandchildren and great-grandchildren, brothers, sisters, aunts and uncles, nieces and nephews, and the similar family of the individual's spouse unless the individual is widowed or divorced.

Gifts/Honoraria

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730. -This amount is adjusted on odd numbered years by the FPPC. The limitations on gifts do not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

Gifts of travel and related lodging and subsistence shall be subject to the prevailing gift limitation except as described in Government Code 89506. A gift of travel does not include travel provided by the district for Board members and designated employees.

CONFLICT OF INTEREST

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private gathering, in accordance with law.

The term honorarium does not include:

1. Earned income for personal services customarily provided in connection with a bona fide business, trade or profession unless the sole or predominant activity of the business, trade or profession is making speeches
2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the district for donation into the general fund without being claimed as a deduction from income for tax purposes

**APPENDIX
DESIGNATED POSITIONS/DISCLOSURE CATEGORIES**

1. Persons occupying the following positions are designated employees in Category 1:

Governing Board Members
Superintendent of Schools
Assistant/Associate Superintendents
Director of Fiscal Services

Designated persons in this category must report:

- a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries or of any land owned or used by the district. Such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
- b. Investments or business positions in or income from sources which:
 - (1) Are engaged in the acquisition or disposal of real property within the district
 - (2) Are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district or
 - (3) Manufacture or sell supplies, books, machinery or equipment of the type used by the district

CONFLICT OF INTEREST

2. Persons occupying the following positions are designated employees in Category 2:

Director
Principal

Designated persons in this category must report investments or business positions in or income from sources which:

- a. Are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs, or
 - b. Manufacture or sell supplies, books, machinery or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.
3. Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18701)

- a. Approve a rate, rule or regulation
- b. Adopt or enforce a law
- c. Issue, deny, suspend or revoke a permit, license, application, certificate, approval, order or similar authorization or entitlement
- d. Authorize the district to enter into, modify or renew a contract that requires district approval
- e. Grant district approval to a contract or contract specifications which require district approval and in which the district is a party
- f. Grant district approval to a plan, design, report, study or similar item
- g. Adopt or grant district approval of district policies, standards or guidelines

CONFLICT OF INTEREST

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's Conflict of Interest Code. (2 CCR 18701)

Legal Reference:

EDUCATION CODE

1006 *Qualifications for holding office*
35107 *School district employees*
35230-35240 *Corrupt practices*
35233 *Prohibitions applicable to members of governing boards*
35239 *Compensation for board members in districts under 70 ADA*

GOVERNMENT CODE

1090-1098 *Prohibitions applicable to specified officers*
1125-1129 *Incompatible activities*
81000-91015 *Political Reform Act of 1974, especially:*
82011 *Code reviewing body*
82019 *Definition of designated employee*
82028 *Definition of gifts*
82030 *Definition of income*
87100-87103.6 *General prohibitions*
87200-87210 *Disclosure*
87300-87313 *Conflict of interest code*
87500 *Statements of economic interests*
89501-89503 *Honoraria and gifts*
91000-91014 *Enforcement*

CODE OF REGULATIONS, TITLE 2

18110-18997 *Regulations of the Fair Political Practices Commission, especially:*
18702.5 *Public identification of a conflict of interest for Section 87200 filers*

COURT DECISIONS

Thorpe v. Long Beach Community College District, (2000) 83 Cal.App.4th. 655
Kunec v. Brea Redevelopment Agency, (1997) 55 Cal.App.4th 511

ATTORNEY GENERAL OPINIONS

86 *Ops. Cal. Atty. Gen.* 138(2003)
85 *Ops. Cal. Atty. Gen.* 60 (2002)
82 *Ops. Cal. Atty. Gen.* 83 (1999)
81 *Ops. Cal. Atty. Gen.* 327 (1998)
80 *Ops. Cal. Atty. Gen.* 320 (1997)
69 *Ops. Cal. Atty. Gen.* 255 (1986)
68 *Ops. Cal. Atty. Gen.* 171 (1985)
65 *Ops. Cal. Atty. Gen.* 606 (1982)

Management Resources:

WEB SITES

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Bylaw adopted: February 17, 2009
Bylaw amended: August 7, 2012
Bylaw reviewed: 12/5/09, 7/20/10, 8/5/14, 07/05/16;
06/05/18

SANTEE SCHOOL DISTRICT
Santee, California

Board Policies and Bylaws G.1.4. First Reading: New Board Policy 3515.5,
Prepared by Karl Christensen Sex Offender Notification
June 2, 2020

BACKGROUND:

New Board Policy 3515.5, Sex Offender Notification, addresses the dissemination of information when a law enforcement agency notifies the District about registered sex offenders who may reside or work within District boundaries. The proposed BP 3515.5 is consistent with the version promulgated by the California School Boards Association (CSBA).

RECOMMENDATION:

New Board Policy 3515.5, Sex Offender Notification, is presented for a First Reading. Action, if any, is at the discretion of the Board of Education.

FISCAL IMPACT:

None.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.4.

Sex Offender Notification

In order to protect students while they are traveling to and from school, or attending school or a school-related activity, the Governing Board believes it is important that the district respond appropriately when a law enforcement agency notifies the district about registered sex offenders who may reside or work within district boundaries.

The Superintendent or designee shall establish an ongoing relationship with law enforcement officials to coordinate the receipt and dissemination of such information. To the extent authorized by law, the Superintendent or designee also shall establish procedures for notifying appropriate staff as necessary.

To protect the district and its employees from liability, employees shall disseminate sex offender information in good faith, and only in the manner and to the extent authorized by the law enforcement agency.

The Superintendent or designee may annually notify parents/guardians of the availability of information about registered sex offenders on the Department of Justice's Internet website.

Legal Reference:

EDUCATION CODE

32211 Threatened disruption or interference with classes; offense

35160 Authority of boards

35160.1 Board authority of school districts

48981 Parent/guardian notifications; methods

PENAL CODE

290 Registration of sex offenders

290.4 Sex offender registration; compilation of information

290.45 Release of sex offender information

290.46 Making information about certain sex offenders available via the Internet

290.9 Addresses of persons who violate duty to register

290.95 Disclosure by person required to register as sex offender

626.8 Disruptive entry or entry of sex offender upon school grounds

626.81 Sex offender; permission to volunteer at school

830.32 School district and community college police

3003 Parole, geographic placement

UNITED STATES CODE, TITLE 42

14071 Jacob Wetterling Crimes Against Children and Sexually Violent Offender

Registration Program Act

ATTORNEY GENERAL OPINIONS

82 Ops.Cal.Atty.Gen. 20 (1999)

Management Resources:

WEB SITES

California Department of Justice, Megan's Law mapping: <http://www.meganslaw.ca.gov>

Policy Adopted:

SANTEE SCHOOL DISTRICT

Santee, California

Board Policies and Bylaws G.1.5. First Reading: Revised Board Policy 3515.7,
Prepared by Karl Christensen Firearms on School Grounds
June 2, 2020

BACKGROUND:

Revised Board Policy 3515.7, Firearms on School Grounds, prohibits possession of a firearm on or within 1,000 feet of school grounds, except under the limited circumstances specified in Penal Code 626.9. School grounds include, but are not limited to school buildings, fields, storage areas, and parking lots. The revisions to BP 3515.7 are consistent with the version promulgated by the California School Boards Association (CSBA).

RECOMMENDATION:

Revised Board Policy 3515.7, Firearms on School Grounds, is presented for a First Reading. Action, if any, is at the discretion of the Board of Education.

FISCAL IMPACT:

None.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.5.

FIREARMS ON SCHOOL GROUNDS

The Governing Board is committed to providing a safe environment for students, staff, and visitors on campus. The Superintendent or designee shall consult with local law enforcement, ~~insurance carriers,~~ and other appropriate individuals and agencies to address the security of school campuses.

~~District policy regarding the possession of firearms and/or ammunition on school grounds shall be included in the district's comprehensive safety plan and shall be communicated to district staff, parents/guardians, and the community.~~

~~Any person~~ Possession of a firearm on or within 1,000 feet of school grounds is prohibited, except under the limited circumstances specified in Penal Code 626.9(1)-(e) and 30310 ~~is authorized to possess a firearm and/or ammunition on school grounds.~~ School grounds include, but are not limited to, school buildings, fields, storage areas, and parking lots. (Penal Code 626.9)

~~The Superintendent or designee shall not grant permission to any other individual to carry a firearm or ammunition on school grounds.~~

~~No staff member shall be required to carry a firearm and/or ammunition while on school grounds.~~

If a district employee observes or suspects that any unauthorized person is in possession of a firearm on or near school grounds or at a school activity, he/she shall immediately notify the principal or designee and law enforcement.

~~District policy regarding~~ The prohibition against the possession of firearms and/or ammunition on school grounds shall be included in the district's comprehensive safety plan and shall be communicated to district staff, parents/guardians, and the community.

Legal Reference:

EDUCATION CODE

32281 Comprehensive safety plan

~~*35160 Powers and duties of the board*~~

~~*35161 Powers and duties of the board; authority to delegate*~~

38001.5 District security officers; requirements if carry firearm

PENAL CODE

626.9 Gun Free School Zone Act

830.32 District police department; district decision to authorize carrying of firearm

16150 Definition of ammunition

16520 Definition of firearm

26150-26225 Concealed weapons permit

30310 Prohibition against ammunition on school grounds

UNITED STATES CODE, TITLE 18

921 Definitions, firearms and ammunition

922 Firearms, unlawful acts

923 Firearm licensing

UNITED STATES CODE, TITLE 20

~~*71517961 Gun-Free Schools Act; student expulsions for possession of firearm*~~

Management Resources:

WEB SITES

Office of the Attorney General: <https://oag.ca.gov/firearms>

Item H. EMPLOYEE ASSOCIATION COMMUNICATION

Item I. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item J. ADJOURNMENT

Agenda Items H, I, and J.